

Friends of South Harringay Meeting – Friday 28 February 2020 Summer Fair 2020

Agenda

Date:

Saturday 27 June 2020 12:30 – 16:00

Theme:

Plants/ Greenery etc name to be decided. There will be an emphasis on sustainability.

Areas that require Co-ordinating and volunteers:

1. Fundraising and Sponsorship
 - Green Lanes
 - Letters requesting donations to companies providing raffle prizes
 - Employer fund matching
 - Approach local businesses e.g. estate agents/ banks/ Dan James
2. Publicity
 - Design posters/ branding/ Stall signs
 - Printing (try to keep minimal)
 - Print distribution and online marketing (Facebook/ Hoop/ etc)
3. Pre-fair Prep
 - Preparing stall items e.g. lucky dip, checking equipment/ craft materials
 - Stall food
 - Selling raffle tickets
 - Pricing items for the day
 - Collecting gazebos
 - Collecting of food donations day before and on the morning of the fair
 - Trip to Costco
 - Friday 26th June – transfer equipment to Junior school
4. Sustainability/ Recycling co-ordination
5. Set Up – morning of the fair
6. Performances/ Entertainment/ Music/ PA
 - Choir(s)
 - DJ

7. Craft Stalls

- Each infant class will be responsible for a stall they can either choose from past list of stalls (goes to whoever chooses first) or come up with their own craft/ activity stall idea within the theme
- Past stalls:
 - Biscuit Decorating
 - Badge Making
 - Photo Booth
 - Lucky Dip
 - Hook-a-duck
 - Tattoos (temporary!)
 - Crockery Painting

8. Other stalls (to be confirmed depending on staffing)

- Toy stall
- Book stall
- Plant stall
- Bouncy Castle
- Face painting
- Obstacle Race
- Ladder Game
- Wet sponge

9. Food and Drink

- BBQ
- Bar
- Bring a (plant-based) dish
- Ice Cream/ cakes
- Tuck Shop
- Candy Floss/ Popcorn

10. Clear Up and return of borrowed equipment.

Any other business?