

**SOUTH HARRINGAY SCHOOL
FULL VIRTUAL MEETING OF THE
FEDERATED GOVERNING BODY
ON 8 JULY 2020 AT 6:15PM
PUBLIC MINUTES**



Staff (2)

Ian Scotchbrook (Headteacher)
Kelli Arnold 31-08-20

Parent (2)

*Amy Dowling 15-05-23
Grace Wasyluk 15-01-24

LA (1)

Peter Snow 15-05-23

Also present

Corinne David (Clerk)
Michael Gorden

Co-opted (8)

Karen Tate 07-07-24 (Chair)
Keith Pullinger 07-07-24 (Vice-Chair)
Iona Desai 07-09-20
Naveed Kazmi 07-07-24
Michael Taylor 07-07-24
Neil Reily 11-03-22
Isabel Garrod 10.07.22
Vacancy

*Denotes absence

1. WELCOME /INTRODUCTIONS AND APOLOGIES FOR ABSENCE

- 1.1 The Chair welcomed everyone to the virtual meeting.
- 1.2 Apologies for lateness were received from Naveed Kazmi.
- 1.3 The Clerk confirmed the meeting was quorate with 10 Governors.

2. DECLARATIONS OF INTEREST, PECUNIARY INTEREST OR OTHERWISE IN RESPECT OF ITEMS ON THE AGENDA

- 2.1 There were no declarations of interests made in respect of any of the agenda items.

3. PUBLIC MINUTES OF THE PREVIOUS FULL GOVERNING BODY MEETING

- 3.1 The minutes of the full GB meeting held on: 4 December 2019, 7 May 2020, 11 May 2020 and 4 June 2020, were **AGREED** and **RATIFIED** as a correct record.

ACTION Chair of Governors to sign a copy of each set of minutes next time she was physically at the School.

3.2 Matters arising

There were no matters arising no covered within the agenda.

ACTION Clerk to upload links to all the minutes onto the notice board of Governor Hub.

4. GOVERNING BODY MEMBERSHIP

- 4.1 The Chair note that the following membership of the following Governors expire on 31 August 2020:
 - Kelli Arnold
 - Iona Desai
 - Naveed Kazmi
 - Keith Pullinger
 - Karen Tate
 - Michael Taylor
- 4.2 The Chair informed the GB that Naveed Kazmi, Keith Pullinger, Michael Taylor and herself had agreed to serve a further term of office as co-opted Governors. Due to work commitments Iona Desai would complete her term of office, but would not stand for a further term.

- 4.3 The Clerk took over as Chair for item 4.3 as Karen Tate was up for re-election. The Clerk proposed that Naveed Kazmi, Keith Pullinger, Michael Taylor and Karen Tate were re-elected as Co-opted Governors.

AGREED The GB agreed for Naveed Kazmi, Keith Pullinger, Michael Taylor and Karen Tate to be re-elected as Co-opted Governors for a further 4-year term of office.

- 4.3.1 The Clerk noted that the GB would have 2 Co-opted Governor vacancies from 1 September 2020. The Clerk handed the meeting back to the Chair.

- 4.4 The Clerk noted that Kelli Arnold's term of office would be finishing on 31 August 2020. The Clerk noted that the School should undertake staff Governor elections at the earliest possible convenience.

5. CHAIRS ITEMS

- 5.1 No Chair's items were discussed.

6. HEADTEACHERS ITEMS

6.1 Schools Values.

The Headteachers informed Governors that there would be a session on the School's values during the first INSET session on Wednesday 2 September at 9am and invited Governors to attend. Grace Wasyluk agreed to attend.

6.2 Review of SIP.

ACTION The Headteacher would present the SIP at the next Full GB meeting.

6.3 Review of the Pablum survey to move to the provision of Halal.

The Headteacher shared a suggested letter, which provided an overview of the survey undertaken to move over to Halal.

AGREED The GB APPROVED the letter for distribution to the parent body.

6.4 Headteachers Report

6.4.1 Pupil Data

SHS gradually reopened from 1 June. The School is currently open to children in Reception and Year 1, on a part time basis, in cocoons which are no greater than 9 children in total. The School has three Year 6 cocoons which are no greater than 12 pupils. A Year 5 cocoon with 9 children has opened. All of the children in this cocoon were invited due to their vulnerable status. The critical worker provision now has three separate cocoons; two in key stage 2, and one for EYFS and key stage 1. During Half term holiday care was provided for critical worker children, from SHS, North Harringay and Belmont Junior School, via The Rose Academy. The Rose Academy will be running a summer holiday camp in Greig City Academy and have provided first refusal to the same group of children. During the final week of school, the School are offering all children from Reception to Year 5 two sessions in school as a way of closing the year, in cocoons of no more than 10 children and will include a chance for the children to work with their current teacher, as well as meeting their new teacher.

Q: Will the FSM voucher system run over the summer holiday?

A: Yes, families will receive one voucher that covers the summer holiday period.

6.4.2 Safeguarding

Child protection conferences and core group meetings have continued to take place via virtual meeting platforms. There is regular communication between SHS and Social Services on all appropriate cases. Welfare team meetings continue to take place regularly. The Headteacher led a whole staff training session (virtual) on Safeguarding issues related to children returning to school after lockdown.

6.4.3 Health and Safety

The School has been working on the Risk Assessment since the gradual re-opening on 8 June. There have been regular review meetings to assess the effectiveness of the measures put in place to minimise risk. Alongside this there have been dynamic daily assessments in place and adjustments made when necessary.

6.4.4 Strategic Planning

The School has been focusing on two main areas: 1) Finished the training on Vision and values which will be launched in September – see item 6.1. 2) The curriculum map has been completed. Noted that once ready the information will go on the website. Governors discussed the navigation of the website and suggested a direct link to the curriculum.

6.4.5 Staffing

The staffing plan was shared with Governors. Two teachers had resigned. The School had recruited two teach first teachers who will be joining the school in September.

7. **CORONAVIRUS UPDATE**

7.1 New government guidance had been released on Thursday 30 June 2020. The Government had strongly indicated that all children should be back at school in September. The School was continuing to digesting the information. The Risk Assessment will be updated and reviewed in relation to the new guidance. Bubble sizes have been increased to 30 (one class), and could encompass a year group. The School is reviewing arrangements for start, finish and lunchtimes, which will be staggered. The School is reviewing the timetable, with core activities in the morning and non-core activities in the afternoon. SLT are reviewing classroom setup for September. There will be no assemblies.

At 6:50pm Naveed joins the meeting.

7.2 The School have used Google classrooms with success.

7.3 If a bubble has to isolate, following a confirmed Covid-19 case, then work will be uploaded onto Google classrooms, for the isolation period.

7.4 **Q: What would happen if a child is tested positive for Covid-19?**

A: There is clear guidance from Haringey and Public Health England about the procedures to take follow a confirmed Covid-19 case.

7.5 The GB discussed provision for breakfast and after school provision. Noted that the School are working on plans to establish the viability of each provision in line with government guidance. There will be some after school clubs, but these will be bubble specific eg Year 3 football. The emphasis and focus for the School will be getting the children back to school. Governors noted that parents will understand any lack of after school provision if their children can have a full day at school.

7.6 More detailed information and the updated Risk Assessment will be forthcoming in the next few weeks. Catering services will be reviewing the School site and support the establishment of a hot meal delivery and lunch time service plan.

7.7 Governors enquired if any advice had been issues directly to schools regarding BAME staff members, as they were at an increased risk of catching Covid-19. The Headteacher information Governors School that the School was using the NHS personnel risk assessment. Noted that there were a number of staff that had acquired a significant number of points.

8. SAFEGUARDING

8.1 See item 6.4.2.

9. ANY OTHER BUSINESS

9.1 Governors discussed Black Live Matters and BAME in relation to the SHS context.

ACTION Karen Tate to provide feedback from the recent BAME training.

10. DATE OF NEXT MEETING

10.1 To note the date for the next virtual Full GB meeting: Wednesday 16 September 2020

The Governing Body APPROVED the confidential minutes of SHS Governing Body meeting held on 4 December 2019. There were no matters arising.

No other confidential matters were discussed.

The Chair thanked everyone for attending. The meeting finished at 7:20pm.

Sign: 
Karen Tate, Chair of Governors

Date: 4/12/20