

**SOUTH HARRINGAY SCHOOL
FULL VIRTUAL MEETING OF THE
FEDERATED GOVERNING BODY
ON 7 MAY 2020 AT 6:15PM
PUBLIC MINUTES**



Staff (2)

Ian Scotchbrook (Headteacher)
Kelli Arnold 31-08-20

Parent (2)

Amy Dowling 15-05-23
Grace Wasyluk 15-01-24

LA (1)

*Peter Snow 15-05-23

Co-opted (8)

Karen Tate 07-09-20 (Chair)
Keith Pullinger 07-09-20 (Vice-Chair)
*Iona Desai 07-09-20
Naveed Kazmi 07-09-20
Michael Taylor 07-09-20
*Neil Reily 11-03-22
Isabel Garrod 10.07.22
Vacancy

*Denotes absence

Also present

Corinne David (Clerk)
Mike Gordon (School Business Manager)
Jay Patel (External Business Manager Support)

1. WELCOME /INTRODUCTIONS AND APOLOGIES FOR ABSENCE

- 1.1 The Chair welcomed everyone to the virtual meeting.
- 1.2 Apologies for absence were received from Iona Desai.
- 1.3 The Clerk confirmed the meeting was quorate with 9 Governors.

2. DECLARATIONS OF INTEREST, PECUNIARY INTEREST OR OTHERWISE IN RESPECT OF ITEMS ON THE AGENDA

- 2.1 There were no declarations of interests made in respect of any of the agenda items.

3. FINANCE UPDATE

- 3.1 Governors noted that the consolidated SHS Year End Budget information and predicted budget for 2020/21, had been received prior to the meeting. The Chair invited questions from Governors.

3.2 Q: For 2020/21 income received through the Pupil Premium Grant is forecast to reduce by £11,000. Is this due to less pupils being eligible or a reduction in the amount per pupil?

A: The reduction is due to less families being eligible for the grant. The DfE will let schools know in the next few weeks what the actual allocation will be; this is taken from the January CENUS. Noted that in Haringey and in SHS there is a downward trend of eligible Pupil Premium children. As the information is taken from the January CENUS there will be an in-year adjustment from the DfE; the school has already adjusted for this in the profiled budget.

3.3 Q: In the 2020/21 budget, does the PE/Sports funding fall into the 118 Additional grants for schools? Does the PE funding match or exceed the current year?

A: The majority of funds in that cost code matches the LA allocated funds, it also includes some other funding.

3.4 Q: The swimming pool generated a considerable income this year (approx £130,000) for 2020/21 this has been forecasted down to approx £110,000 is this due to the impact of Covid-19?

A: Yes, the forecast is down due to Covid -19, and the need to close the pool. Income for the Swimming Pool building is broken into three elements: local swimming (SHS and other School's using the pool for swimming lessons), local community (private swimming clubs/activities) and sports facilities (Yoga and Pilates). The School is keeping in contact with the groups that use the facility and should circumstances change, then the forecast income will be adjusted accordingly.

3.5 Q: Is it anticipated that the PSA contributions will be reduced due to Covid-19?

A: Yes, there will be an impact as planned events will not be going ahead.

3.6 Q: Despite £160,000 more in government funding, the new budget forecasts that SHS will use up the majority of the balance in 2020/2021, whilst the salary increases use a lot of this what are the other key expenditures that effect this or is it just the cumulative impact?

A: There has been savings made across both schools, however some of the additional forecast expenditure is attributed to up lift of staff costs (salary settlements and pension on cost) and general inflection costs. This budget was profiled before Covid-19 and the subsequent lockdown. There may be opportunities to save money and other spending may not be released. Noted that there are other costs, like after school clubs, where there may be opportunities to make savings. There will be movement within the budget, which will be reviewed at the next Resource meeting.

3.7 Q: Premises staff salaries are forecasted to double, why?

A: Premises staff salaries are not going to double. The reason for the increase in figures is due to the way the information has been reported and that it has now been consolidated across both schools. There are elements of cleaning that also report into this budget line which was previously reported in a different cost code. In the more detailed report, there is more information on what expenditure is account for in this cost code.

3.8 Q: What is the impact on the budget for the following year?

A: Currently SHS has a healthy bank balance, but this is reducing due to a decline in funding. The Government has announced a grant where schools can claim up to £30k due to Covid-19 spending. The School is keeping an account of additional Covid-19 spending (FSM; additional cleaning; additional spending on meals over Easter etc) with a view of submitting a grant application.

3.9 Q: What action has the School taken to protect the school funds by reviewing all discretionary spending including any capital purchases? Also has an assessment been made on the current operating costs during lockdown?

A: There are reduced costs for example in energy and utilities. The School has taken meter readings and passed these over to the companies. The Rose Academy has accepted a 50% reduction in the cost of their SLA, until further notice. The Rose Academy has also supported the School in providing some provision for key worker children. The projected staff costs may change as the resignation date for teachers is 31 May 2020; the School will see which positions become vacant and make a case by case decision on which ones to replace and which ones to leave vacant.

3.10 The Committee discussed the impact on the budget should the pool stay closed for longer than profiled. Noted that the best-case scenario was for the swimming pool to re-open in September; the worst-case scenario was that the swimming pool didn't reopen until there is a vaccine.

ACTION SBM to model the impact on the budget for the further closure of the swimming pool for 3, 6 ,9 and 12 months; to be circulated to Governors once available.

AGREED The Full GB formally ratified the Combined SHINS and SHJS budgets as follows:

	SHS Combined
2019/20 revenue outturn	£425,540
2020/21 School's Budget Share & a total revenue income	£2,308,352 £ 2,747,576
2020/21 predicted revenue expenditure	£ 3,074,321 (£55,000 Committed to school building projects)
2020/21 predicted revenue carry forward	£56,599

4. ANY OTHER BUSINESS

4.1 The Chair reminded Keith Pullinger, Naveed Kazmi and Michael Taylor that their terms of office were finishing on 7 September 2020.

ACTION Governors whose terms of office were finishing in September to inform the Chair of whether they would consider staying on the GB for a further term of office.

4.2 The Chair informed Governors that she had been in regular contact with Headteacher.

The Chair, on behalf of the Governing Body extended thanks to all the staff for their hard work and dedication to SHS, particularly adapting to the changing and evolving advice, and providing online learning to all pupils, was commended.

5. DATE OF NEXT MEETING

5.1 The date for the next virtual Full GB meeting was noted as Monday 11 May at 6:15pm

5.2 Agenda items.

- Headteachers report with responses to submitted questions.

The Chair thanked everyone for attending. The meeting finished at 7pm.

Sign: .....
Karen Tate, Chair of Governors

Date: 4/12/20.....