

**SOUTH HARRINGAY SCHOOL  
MEETING OF THE FEDERATED GOVERNING BODY  
ON 3 DECEMBER 2025 AT 6PM  
PUBLIC MINUTES**



**Staff (2)**

Ian Scotchbrook (Headteacher)  
Ayse Thomas 04-09-29

**Parent (2)**

\*Adrian Smith 18-02-28  
Vacany

**LA (1)**

\*Keith Pullinger(Vice-Chair) 19-09-27

**Co-opted (8)**

Karen Tate 07-07-24 (Chair)  
\*Naveed Kazmi 07-07-24  
\*Melanie Ahmed 24-04-26  
\*Alice Hansen 22-03-27  
Victoria Segal 17-05-27  
Grace Wasyluk 12-12-27  
Tom Carter 12-12-27  
Max Tobias 12-12-27  
\*Denotes absence

**Also present**

Corinne David (Clerk)

**1. WELCOME /INTRODUCTIONS AND APOLOGIES FOR ABSENCE**

- 1.1 The Chair welcomes everyone to the meeting.
- 1.2 Apologies for absence were received and noted from Keith Pullinger, Naveed Kazmi, Melanie Ahmed and Adrian Smith.
- 1.3 The Clerk confirmed that the meeting was quorate.

**2. DECLARATIONS OF INTEREST, PECUNIARY INTEREST OR OTHERWISE IN RESPECT OF ITEMS ON THE AGENDA**

**2.1 Register of Interests Forms**

The Clerk reminded all Governors that if they had not yet done so, to complete a register of Interest form for 2025/26 on line via Governor Hub.

**ACTION** Governors to complete the annual declaration of interest form via Governor Hub.

**2.2 Governors' Code of Conduct.**

The Clerk reminded all Governors that if they had not yet done so, to sign the code of conduct for 2025/26 on line via Governor Hub.

2.3 No declaration of interest was made in respect of any of the agenda items.

**3. PUBLIC MINUTES OF THE PREVIOUS FULL GOVERNING BODY MEETING**

3.1 The minutes of the full GB meeting held on 30 September 2025 were **AGREED** and **RATIFIED** as a correct record. The Chair signed the minutes which were retained by the school for record.

**3.2 Matters arising**

3.2.1 Item 4.1.1 School to undertake a parent governor election from December 2025.

Letter seeking nominations was circulated to parents today. The last day for registering an interest was 19 December. Action was completed.

3.2.2 Item 4.4.1 Chair to discuss the Maths link Governor role with both Alice Hasen or Adrian Smith.

- Operational budgets - including premises, utilities, and catering, are broadly in line with expectations, with minor fluctuations expected as projects progress and invoices are processed.
- Budget holders will continue to review and adjust allocations as required, with notable changes expected in the Autumn term when resource needs are reassessed.

5.1.1 Governors discussed the impact on the school's main budget of funding and supporting children that are pre-ECHP agreement with appropriate interventions; and ensuring the school has appropriate staffing resources. Noted that further detail will be presented in the Government's white paper on reforming SEND system. Noted that Haringey Council was part of the Safety Valve Programme and that the High needs block was in a deficit position.

5.1.2 Governors noted the Q2 position as detailed in the Resource Committee minutes and **RATIFIED** the **AGREEMENT** to commit revenue surplus (£320k) to the following capital projects:

- KS2 playground renovations.
- Swimming pool building renovations.
- New furniture around the school.

5.1.3 Annual Review of Financial Documents.

**The Full GB APPROVED and RATIFIED the following financial documents:**

- **The Internal Scheme of Financial Delegation.**
- **The scheme for financing schools (financial regulations).**
- **The best value statement.**
- **The office manual (financial procedures).**

5.1.4 Governors noted that the SFVS had to be approved and submitted to the LA by 30 March 2026

5.2 Children and Curriculum Committee

Governors noted receipt of the minutes from the Children and Curriculum Committee held on 19 November 2025. Grace Wasyluk, as Chair of the Committee provided an update from the meeting. The highlights were:

- Review of the summer 2025 summative data set by groups.
- Focus on EAL children against other children with EAL across Haringey.
- The outcome from the most recent parents survey was received.
- A larger parents survey would be undertaken annually; with short focused survey's undertaken as required.
- Actions undertaken from the survey will be shared with parents.

## 6. CHAIRS ITEMS

6.1 No Chair's items were received.

**ACTION** Governance Annual Statement to be received at the next Full GB meeting.

## 7. HEADTEACHERS ITEMS

The Headteacher's took governors through his report; providing an update on progress against each priority.

*incidents for pupils struggling to integrate during unstructured times. Oversight to be provided by the C&C Committee.*

KS2 pupils have been identified for Safe space. Ground rules have been shared with pupils. Children are able to identify when they need a safe space looking at zones of regulation to regulate their behaviour. It is working on the whole well. The school will be reviewing and listening to the needs of the children and refining the provision as necessary. Safe space has been made bespoke for individuals to suit their needs. There is a timetable in place with all relevant staff supporting the provision accordingly. Resources are set up and ready to use in the space. The target is on track and rated Green.

*Q: Where is the safe space located?*

A: It is located within the Green, as there are no children using the space during the school day. There is always a trained member of staff available and will support them.

*Q: How is it decided that the individual child will use the provision?*

A: This provision is pupil lead and for the child to recognise their zones of regulation and when they are being triggered and for them to get to the safe space.

7.3.2 *Key target 2: To bring the percentage of FSM pupils in line with national average for last academic year 94.8%. Oversight to be provided by the C&C Committee.*

Learning Mentor and Headteacher meet fortnightly to discuss attendance and track families of concern. Letters sent out to all families whose attendance is falling below 95%. The Learning Mentor has met with some key parents to discuss attendance issue. The school is reviewing the nuance of how best address absences with individual families. The school is focusing on the number of days off rather than percentages. The target is on track and rated Green.

**ACTION**      The percentage and number of FSM children by year group to be provided at the next C&C Committee meeting.

7.4      Section 4: Personal Development and Well Being

7.4.1 *Key target 1: To further develop pupils' understanding of responsibility through positions of responsibility in both the Infant and Junior School. Oversight to be provided by the Resource Committee.*

Reading ambassadors have been appointed and have started their duties. Junior leaders have new responsibilities including awarding points for good behaviours in dinner hall as well as assembly. Sports ambassadors have been re-established and are refereeing games in the playground. The target is on track and rated Green.

7.5      Section 5: Inclusion and Safeguarding

7.5.1 *Key target 1: To ensure that planning and teaching incorporates adaptative teaching strategies that support all vulnerable pupils, including those with SEND, to make expected or better progress in reading and maths. Oversight to be provided by the C&C Committee.*

and support for children identified for 3s and the raising fours. Malcom Willis carried out a monitoring visit focused on EYFS providing support and challenge.

*Q: How does the school balance the nursery children and new children that all start reception?*

A: There is no automatic place in Reception for those children that attend the Nursery. The admissions to Reception is controlled by the Local Authority through the PAN London admission system. The majority of children do come from the nursery, but there are always children that don't. The school undertakes early assessments and talk to the settings that the children have come from.

Governors suggested the school tracks the progress of those children that started in Nursery and completed their KS2 test to establish impact.

#### 7.7 School Roll

The school was full in: Reception, Year 1, Year 3 and Year 6. The vacancies were in Year 2 (9) Year 4 (1) and Year 5 (2). Governors noted that the roll of 408 was the highest since the infant and junior school had federated and would mean a larger school budget share settlement.

**The GB APPROVED the 2025/26 SIP.**

#### 8. **POLICIES**

**The GB received and APPROVED the following policies for use by the school:**

- **Annual Leave and Time Off 2025 Policy.**
- **Organisational Change 2025 Policy.**
- **Parental Leave 2025 Policy.**
- **Designated Teacher for Looked After Policy.**

#### 9. **GOVERNORS' VISITS / TRAINING**

##### 9.1 Governors' Visits.

Karen Tate informed Governors that she had undertaken a safeguarding visit. Training records are reviewed. Examples of the welfare meeting, triage of interventions and outcomes of the school around the family work were reviewed. Discussions about the new NHS mental health service to support families was held. Karen Tate will be undertaking a review of the SCR before the end of term. NSPCC will be undertaking an assemble in January.

**ACTION**      Chair and Vice Chair to undertake safer recruitment training.

9.1.1 PE link governor visit will be undertaken before the end of term.

9.1.2 An opening Worlds link governor visit will be undertaken before the end of term.

##### 9.2 Governors' Training.

No Governors reported undertaking any training since the previous Full GB meeting.