

**SOUTH HARRINGAY SCHOOL  
MINUTES OF THE FULL MEETING OF THE  
FEDERATED GOVERNING BODY  
HELD ON 16 JULY 2025 AT 6PM**



**Staff (2)**

Ian Scotchbrook (Headteacher)

\*Kelli Arnold 01-10-28

**Parent (2)**

Tom Luff 30-11-25

Adrian Smith 18-02-28

**LA (1)**

Keith Pullinger(Vice-Chair) 19-09-27

**Co-opted (8)**

\*Karen Tate 31-08-28 (**Chair**)

Naveed Kazmi 30-08-28

Melanie Ahmed 13-05-26

Alice Hansen 22-03-27

Victoria Segal 17-05-27

Grace Wasyluk 12-12-27

Tom Carter 12-12-27

Max Tobias 12-12-27

\*Denotes absence

**Also present**

Michael Gordon (SBM)

Mel Sealy-Pearson (Cover Clerk)

**PART 1**

**1. WELCOME /INTRODUCTIONS AND APOLOGIES FOR ABSENCE**

1.1 Keith Pullinger chaired the meeting and welcomed all.

1.2 Apologies for absence was received and accepted from Karen Tate and Kellie Arnold.

1.3 The clerk confirmed the meeting was quorate.

**2. DECLARATIONS OF INTEREST, PECUNIARY INTEREST OR OTHERWISE IN RESPECT OF ITEMS ON THE AGENDA**

2.1 There were no declarations on interest to note.

**3. MEMBERSHIP OF THE GOVERNING BODY**

3.1 Staff Governor Term

Governors noted that this was Kelli Arnold's last meeting. The Headteacher advised that he will advise staff of the vacancy.

**ACTION: School to conduct a Staff Governor election in Autumn Term 1.**

3.2 Governance Annual Statement

**ACTION: Defer governance annual statement to the next meeting.**

3.3 Any other Governance matters

There were no other matters raised.

*Clerk's note: Tom Luff joined the meeting at 18:08.*

**4. BUDGET/ PREMISES UPDATE**

4.1 Governors received the Q1 budget update from the SBM. Documents were received prior to the meeting.

**Q:** How do pensions work and why is it classed as expenditure and not funding?

**A:** We budget for everyone to opt in however, staff can choose to opt out, which means we would not be paying. We get funding for staffing, which we then allocate to pension.

**Q:** Is there any risk that we are underpaying for electricity which could cause the actuals to increase when smart meters are installed?

**A:** Readings have been regularly submitted. We assume that the meters will be read at zero however, we have to wait and see.

**Q:** What is the implication of the 2028/29 budget line?

**A:** Considering what's happening in other schools in Haringey there has been some worry that the school might go into a licensed deficit in the future. We're currently forecasted to be in a surplus with the current spending patterns however, we are keeping an eye on finances.

**Q:** Is there any more news on clawbacks from the LA?

**A:** No, they have never done it. We have committed our budget lines and are working towards spending it. The LA understands the school's financial trajectory and there's been no precedent for this to happen.

**Q:** Is there any update on the additional revenue streams via renting out spaces?

**A:** It has been flat as some lets are short-term. We would be looking for more long term lets.

**Q:** Is there an update on following up with Lloyds about the interest?

**A:** The SBM is due to meet accounts manager in the next few weeks.

**Q:** Are we allowed to invest that money?

**A:** We are unsure however, there are specific rules that the LA have set in place.

**ACTION: SBM to check the LA's financial regulations and find out about investing rules.**

4.2 Premises

4.2.1 Summer Works

Governors **approved** and ratified the summer works programme via email.

4.2.2 Health & Safety Update

There was one report of a fractured wrist. The annual audit took place on 8 July 2025 - the school has retained its Judicium H&S award for a third year. Three concerns were noted:

1. SLT must complete stress management training.
2. Completion of a suitable allergy awareness policy is required (this has been started by the SBM)
3. Ladder training is required.

**ACTION: The SBM to investigate suitable training platforms for ladder training**

Clerk's note: MG left the meeting at 18:34.

## **5. HEADTEACHERS ITEMS**

5.1 The Headteacher took Governors through the School Development Plan. All targets had been rated green.

### **5.1.1 Section 1 - Quality of Education**

5.1.1.1 *Target 1: To further develop understanding of a maths mastery approach across all phases which ensures that all teachers are planning and delivering cohesive sequences of lessons which incorporate the five big ideas.*

There were no concerns. The SIP was pleased with the evidence of teaching maths mastery, which provides validation that the school is on the right track. The Maths Lead has already taken some actions. Next steps: Embedding of Maths mastery and enrolling staff on NCETM Mastering Number course.

5.1.1.2 *Target 2: To develop a map of skills progression for digital literacy which ensures are children are applying the full potential of IT hardware and software in order to enhance their learning across the curriculum.*

KS1 have started using new HEP computing curriculum, which has been successful. Year 3 and 4 teachers will receive training sessions in the Autumn Term. Years 5 and 6 are still using Purple Mash. The curriculum will allow the school to be clearer about digital skills that are being used and implemented.

**Q:** Are we likely to see this next year as a goal of implementation?

**A:** Yes, it is likely. A discussion with SLT needs to be held.

### **5.1.2 Section 2 - Behaviour and Attitudes**

5.1.2.1 *Target 1: Establishing new roles of responsibility for children in key stage 2 which will lead to a greater sense of contribution and practical understanding of responsibility.*

The junior leader programme has continued to work well. A high number of applications has been received from Year 4 children. Applicants will also be asked if they would like to be a Reading Ambassador. Sports Leaders and Sports Ambassadors are in place.

**Q:** What is your impression of the Year 5s in the role so far?

**A:** Leaders have enjoyed their job. There has been a positive impact on those who have been given the role. They have had to tap into resilience and respect and this has helped to embed their understanding of what it means to take on that position.

**Q:** Have you noticed a reduction in food waste at lunch time?

**A:** Perhaps, however, we're not sure whether that is linked to junior leaders.

**Q:** How long does an appointment last for?

**A:** One year. Children can resign and choose another role if they want to.

**Q:** Were the children okay with the interviews?

**A:** There was some emotion. Year 4s and Year 5s who didn't get role previously are also given an opportunity to apply.

- 5.1.2.2 *Target 2: Develop and formalise our outreach relationship with Peregrine House which will develop a broader understanding of community and facilitate inter-generational contribution to wellbeing for all participants.*

There are plans to further develop this project as good relationships have been built between children and residents Peregrine House.

5.1.3 Section 3 – Personal Development

- 5.1.3.1 *Target 1: All P4C lessons visited will demonstrate pupils using age-appropriate oracy skills related to debate linked to the four characteristics of The Oracy Framework (physical, linguistic, cognitive and social & emotional).*

Ayse delivered two CPD sessions for all staff. There has since been clear evidencing of teachers using these in P4C.

**Q:** Will oracy learnings feature across the curriculum?

**A:** Yes

5.1.4 Section 4 - Leadership and Management

- 5.1.4.1 *Target 1: Increase the pace and effectiveness of our pastoral interventions by implementing a supervision model into our welfare team's early identification process.*

The pilot SAF model started in the Spring Term with one Year 5 pupil has been successful. The school intends to keep this model going although, due to being labour intensive, it cannot be run with multiple children at once.

**Q:** What do you think your capacity is at the moment?

**A:** We would like to keep it at one pupil for the time being.

**Q:** Do you think those restrictions are having an impact on other pupils who might need help?

**A:** No. There are still children accessing support via social care methods. There are also a range of informal conversations that take place with families.

**Q:** Is there a time limit that you apply to each pupil on the SAF approach?

**A:** No, we will continue running it until we have seen desired progress. It is a working model that we will continually review and develop.

**Q:** If there is a safeguarding issue that comes out of this, do you have a procedure in place?

**A:** Yes, we will still go through the normal safeguarding processes.

- 5.1.4.2 *Target 2: Increase the percentage of parents/carers giving a positive response to our summer term survey regarding parental communication.*

A small improvement has been seen since the target was set and the Arbor platform was implemented. The number of users downloading the app has been increasing.

- 5.1.5 *Section 5: Increase the percentage of disadvantaged and/or EAL children reaching a good level of development underneath the following key areas: Language and communication, Literacy and mathematics.*



There is no analysis of groups currently available. GLD overall has been improving. Progress has been seen for the disadvantaged and EAL children that were tracked in-year. This will be data available for Governors to look at in September.

## 5.2 Pupil Numbers

Generally healthy however, numbers in Year 1 remains low. It is hoped more children will join in September in time for the October census to help achieve a better budget and income.

**Q:** When do you get notified of Year 5s who will not continue into Year 6?

**A:** It's dependant on parents and when they decide to notify the school that their children are leaving. We don't get prior notice.

## 5.3 Safeguarding

Since the report was written, one child has been taken off a CP plan and will become a CIN child. There is now one child in care. Neither of the referrals the school made resulted in the children having a plan. Further updates will be included in the autumn report.

## 5.4 End of Year Data

Headlines:

| KS1                  | School           | National         |
|----------------------|------------------|------------------|
| GLD                  | 78%              | 68%              |
| Year 1 Phonics       | 98%              | 80%              |
| SATS (not statutory) | TBC in September | TBC in September |

| KS2      | Expected |          | Greater Depth |          |
|----------|----------|----------|---------------|----------|
|          | School   | National | School        | National |
| Reading  | 83%      | 75%      | 63%           | 33%      |
| Writing  | 88%      | 72%      | 40%           | 13%      |
| Maths    | 85%      | 74%      | 50%           | 26%      |
| Combined | 78%      | 62%      | 33%           | 8%       |

### 5.4.1 The Headteacher advised that children who did not pass Phonics had an EHCP.

**Q:** Year on year are the KS2 pupils remaining level?

**A:** Yes.

### 5.4.2 Governors noted a strong set of results. The Chair asked the Headteacher to pass on congratulations to all staff and pupils on behalf of the Governing Body.

**ACTION:** Headteacher to relay congratulations to staff and pupils for SATS results.

## 6. CHAIRS ITEMS

There were no items received.

## 7. MINUTES OF THE PREVIOUS MEETING/MATTERS ARISING

### 7.1 Minutes of the Previous Meeting

Governors **approved** and ratified the minutes of the Governing Body meeting held on 13 May 2025. The Chair will sign these in due course.

## 7.2 Matters Arising

| Item   | Action                                                                                                                                                                                                                                                                                                                     | Whom        |
|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 4.2.1  | An overview of MAPPS [SEND progression and intervention] to be received at the next C&C Committee.<br><b>Completed.</b>                                                                                                                                                                                                    | C&C         |
| 4.2.2  | Governors to write up their visit and upload onto Governor Hub.<br><b>Completed. Five visits were recorded.</b>                                                                                                                                                                                                            | All         |
| 4.2.3  | Tom Carter and Karen Tate to arrange a date to review the website at school.<br><b>Ongoing – to be completed in the week commencing 21 July 2025.</b>                                                                                                                                                                      | TC & KT     |
| 4.2.4  | Chair to chase up Governors that were still required to complete their Safeguarding training.<br><b>Completed. The Headteacher discussed the 2-year NSPCC training with Karent Tate. Governors were informed they could email Rhianna for a link to the training.</b>                                                      | KT          |
| 6.4.3a | Review of waiting place for afterschool and potential revenue income.<br><b>Ongoing – Capacity has been increased by 20% across KS1 and KS2 this term. Headteacher to meet with the working party in the Autumn Term.</b><br><br><b>Q: Is there any other LA data that we can substantiate that with?</b><br><b>A: No.</b> | School      |
| 6.4.3b | Alice Hansen offered to look with the school about potential solutions; potentially reviewing other local schools' solutions regarding afterschool places.<br><b>Ongoing – to be researched as part of the working party meeting.</b>                                                                                      | School & AH |

## 8. REPORT FROM COMMITTEES

### 8.1 Curriculum & Community Committee Minutes - 2 July 2025.

GW gave a brief overview of the C&C meeting noting:

- The SENDCo and Inclusion Lead delivered a SEND tracking presentation to identify key needs. Governors found this useful and would like to have further deep-dive presentations in other areas.
- Attendance is now broken down to look at FSM/Non-FSM and EAL/Non-EAL.
- Sports report is pending
- The Mobile Phone Policy was read and approved for implementation in September.

## 9. GOVERNORS' VISITS AND TRAINING (Standing item)

### 9.1 Governor Visits

There were no visits to report since the last meeting.

### 9.2 Governors' Training.

There was no training attended since the last meeting.

## 10. POLICIES

### 10.1 Attendance Policy

The Headteacher advised it is an annual review and follows all statutory points. There were no suggested changes.

**Q:** Is there a set number of days for religious observance?

**A:** We authorise one day. Anything outside of this is an unauthorised absence.

Governors **agreed** and ratified the Attendance Policy.

**11. DATE AND TIME OF FUTURE MEETINGS FOR THE AUTUMN TERM 2025**

**11.1** Autumn Term 2025 Governing Body and Committee Meeting Dates

Governors **agreed** to meet on Wednesday 24 September 2025 6:00pm for the next Full Governing Body meeting.

**ACTION: Governors to agree committee meetings dates in September.**

**12. ANY OTHER URGENT BUSINESS**

There was no other urgent business for discussion.

*Part 1 of the meeting ended at 19:35. Melanie Ahmed was invited to leave.*

Signed .....  
Keith Pullinger, Vice Chair

Date 30/9/25

**Action Table**

| Item  | Action                                                                   | Whom        |
|-------|--------------------------------------------------------------------------|-------------|
| 3.1   | Conduct a Staff Governor election in Autumn Term 1.                      | School      |
| 3.2   | Defer governance annual statement to the next meeting.                   | KT          |
| 4.1   | Check the LA's financial regulations and find out about investing rules. | SBM         |
| 4.2.2 | Investigate suitable training platforms for ladder training              | SBM         |
| 5.4.2 | Relay congratulations to staff and pupils for SATS results.              | Headteacher |
| 11.1  | Agree committee meetings dates in September.                             | Governors   |