

**SOUTH HARRINGAY SCHOOL
MEETING OF THE FEDERATED GOVERNING BODY
ON 13 MAY, 2025 AT 6PM
PUBLIC MINUTES**



Staff (2)

Ian Scotchbrook (Headteacher)
Kelli Arnold 01-10-24

Parent (2)

Tom Luff 30-11-25
Adrian Smith 18-02-28

LA (1)

Keith Pullinger (Vice-Chair) 19-09-27

Co-opted (8)

*Karen Tate 07-07-24 (Chair)
Naveed Kazmi 07-07-24
Melanie Ahmed 13-05-26
Alice Hansen 22-03-27
Victoria Segal 17-05-27
Grace Wasyluk 12-12-27
Tom Carter 12-12-27
Max Tobias 12-12-27

*Denotes absence

Also present

Corinne David (Clerk)

1. WELCOME /INTRODUCTIONS AND APOLOGIES FOR ABSENCE

- 1.1 Keith Pullinger welcomed everyone and informed the GB that he would Chair the meeting in Karen Tate's absence.
- 1.2 Apologies for absence were received and noted from Karen Tate.
- 1.3 The Clerk confirmed the meeting was quorate.

2. DECLARATIONS OF INTEREST, PECUNIARY INTEREST OR OTHERWISE IN RESPECT OF ITEMS ON THE AGENDA

- 2.1 No declarations of interests were made in respect of any of the agenda items.

3. MEMBERSHIP OF THE GOVERNING BODY

- 3.1 Noted that at present the GB was full, with no terms of office concluding before the summer holiday.
- 3.2 No other governance matters were received.

4. MINUTES OF THE PREVIOUS MEETING/MATTERS ARISING

- 4.1 The minutes of the full GB meeting held on 20 March 2025 were **AGREED and RATIFIED** as a correct record.

4.2 Matters arising.

- 4.2.1 3.1 a) An overview of MAPPS [SEND progression and intervention] to be received at the next C&C Committee.

The action was noted for C&C Committee, with the relevant staff member attending the meeting to provide a presentation.

- 4.2.2 3.1 b) Governors to write up their visit and upload onto Governor Hub.

For those Governors that had not done so were reminded to write up their visit.

- 4.2.3 3.3 Tom Carter and Karen Tate to arrange a date to review the website at school.

The action was ongoing.

- 4.2.4 5.2.2 School to contact the Chair and inform them of which Governors were yet to complete the training. Chair to chase up Governors as required.

The Chair has received the list of names to complete the training and will be sending out reminders.

- 4.2.5 6.2 School to upload reports received at C&C meeting on 12 March.
Action was completed.
- 4.2.6 10 Within in FOI Policy include contact details should someone wishes to raise an issue.
Action was completed.

5. REPORT FROM COMMITTEES

- 5.1 The Clerk noted that the minutes from the Resource Committee held on 6 May 2025; had only been uploaded onto Governor Hub on 12 May. Noted discussions centred around the 2025/26 and three year budget forecast. See item 6.
- 5.2 Governors noted receipt of the Curriculum & Community Committee minutes; verbal feedback was received at the previous Full GB meeting.

6. SCHOOL BUDGET 2024/25 OUTTURN AND 2025/26 PROFILED BUDGET

- 6.1 2024/25 close of accounts
The SBM took the Committee through the 2024/25 close of accounts information for SHINS and SHJS including final outturn. The SBM noted that the school had managed the budget effectively, with significant savings in several areas, particularly staffing and energy. The overspends were largely due to unforeseen repairs and software-related costs, but these were offset by savings and external funding in other areas. The highlights were:
- a) The combined total year end revenue income stood at: £3,906,659.
 - b) The combined total year end revenue expenditure stood at £3,769,759.
 - c) The total combined in year revenue surplus stood at: £137k.
 - d) The schools positive carry forward was noted.

The Full GB RATIFIED SHINS and SHJS 2024/25 outturn.

- 6.2 SHS budget share, predicted budget for 2025/26 and initial spending plan.
The SBM provided an over view of the highlights of the 2025/26 budget for both SHINS and SHJS and both schools combined. Noted that the school always budgets on the worst-case scenario; governors were provided reassurance that if expenditure was required then funds would be made available.
The highlights were:
- a) The total projected year end revenue income stood at: £3,294,529.
 - b) The total year end revenue expenditure stood at £3,744,985.
 - c) The collective in-year deficit stood at £394k.
 - d) Collective 2025/26 overall projected surplus stood at: £467k.
 - e) The pupil profile for the junior school is based on an almost full roll.
 - f) Staffing expenditure was based on current staffing levels and need of the school/children. The agency TA profile will reduce from 4 to 2 members. By having agency TAs to support SEND children allows the school flexibility with their contracts. Noted that over time reduction in funding will make class-based TA's, as a permanent fixture, more challenging.
 - g) The Government has recommended a 2.8% staff pay uplift. Unions are seeking 4%. The school has profiled a 4% increase for staff pay.
 - h) The staffing budget takes into account known staffing movements including maternity cover. The budgeted to cover the position on the most expensive recruitment possibility: there may be savings.
 - i) Utilities budget has been profiled based on updates from the LA: water expenditure profile has been uplifted by 30%, Gas and Electricity has been profiled on current consumption.
 - j) The swimming pool building is being charged for waste not new water. Wave will be reviewing this.
 - k) The school will be reviewing the possibility of gaining interest on surplus monies.

6.2.1 Q: *What is the school currently spending on TAs?*

A: The current spending profile was £125k reducing to £72k in 26/27. If savings are required this is where they will first be met; however, this will only be required if the budget requires it. Governors noted that if there was a reduction in TAs within the classroom there would be an impact on the classroom environment. Noted that other alternatives would also be reviewed including a reduction in the SLT non-contact. The school reassured that the children's needs will always been met.

The FULL GB APPROVED and RATIFIED SHINS and SHJS 2025/26 proposed budget and spending plan.

6.3 Three-year project budget

The GB noted receipt of the 2026/27 and 2027/28 budget profile for SHINS and SHJS; the collective surplus was noted as £324k and £53k respectively.

The FULL GB APPROVED and RATIFIED SHINS and SHJS three-year budget plan.

6.4 Proposed Capital Works

6.4.1 The SBM and Headteacher took Governors through the proposed capital projects list. The expectation was the majority of projects could be completed within the current financial year. The projects and estimated costs were noted as:

- Sound Proofing Hall £11k.
- Wifi £17k.
- Dyson fans £13k.
- New staff room £20k.
- Existing staff room £6k.
- New security doors x2 [The Green and going into the junior block] £6.5k.
- Door entry system £7.5k.
- Intruder alarm £4k.
- New toilets Holly room: £20k.
- New toilets Rowan room £25k.
- Swimming Pool Heating system £6k (estimate). Currently the building doesn't have the ability to regulate the heating; currently the system is on all the time backing the building hot. Once the system has been fixed there should be savings on utility expenditure.
- Swimming pool waiting area.
- Paint markings £2k (bike track).
- Infant play area £1.5k.
- Photocopier £14k.

6.4.2 Total projected capital send was profiled at £109k; comprising of £139k minus £30k from the infant school capital budget.

6.4.3 Governors enquired about the possibility of reconfiguring 'The Green' to increase pupil capacity and revenue. The school noted that it was unable to expand pupil numbers further as there was no physical space available. The Headteacher reassured Governors that the school continues to review options to cater for the demand for spaces within the afterschool provision.

ACTION

a) Review of waiting place for afterschool and potential revenue income.

b) Alice Hansen offered to look with the school about potential solutions; potentially reviewing other local schools' solutions.

The Full GB APPROVED the proposed capital project list for 2025/26.

6.5 Premise update

6.5.1 The SBM informed Governors that the school would be receiving a visit from the electricity company on 19 May the expectation is the company should be able to identify that there is an issue with the meter and instal a radio switch. The assumption is that there won't be a financial impact and the school will receive correct bill moving forward. An option for the utility company is an estimate on how much the school owes; based on a set time period reading and using that to provide a projection.

6.5.2 The window refurbishment works had been completed and handed back to the school. Noted that the project had gone smoothly. Further noted that the school had been gifted a storage unit from the works team. During the project other remedial works were completed i.e. cleaning some bricks; repointing and chimney works.

6.5.3 The Headteacher noted that the new blinds were not as robust as they could be. A new pulley system solution is being sought from the company to ensure the children can't access them. Further noted that the four panel windows are proving a challenge to open. Management guidance has been issued not to open the windows; if the staff member required the window to open a member of the premises team would open the window for them.

7. CHAIRS ITEMS

7.1 No Chair's items were received.

8. HEADTEACHER'S ITEMS

8.1 No urgent Headteacher's items were received.

9. GOVERNORS' VISITS AND TRAINING

9.1 Governors' Visits.

Tom Luff had undertaken a music link governor visit.

9.2 Governors' Training.

Victoria Segal had undertaken manging difficult conversation training via HEP.

10. POLICIES

10.1 No policies were received for GB approval.

11. SAFEGUARDING

11.1 No safeguarding matters were received. Noted that termly safeguarding meetings take place with the Chair of Governors who is kept apprised of cases.

12. DATE AND TIME OF FUTURE MEETINGS FOR THE SUMMER TERM 2025

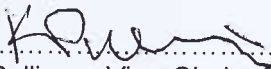
12.1 The dates for the Governing Body & Committee meetings for the remaining of the summer term 2025 were noted as:

- Full GB/Resource: 16 July 2025
- Curriculum & Community Committee 2 July 2025 at 6pm

13. ANY OTHER URGENT BUSINESS

13.1 No urgent AOB items were received.

The Vice-Chair thanked everyone for attending. Part 1 of the meeting finished at 7:30pm, all staff members (except the Headteacher) were invited to leave the meeting.

Sign: 
Keith Pullinger Vice-Chair of Governors

Date: 