

**SOUTH HARRINGAY SCHOOL  
FOR THE VIRTUAL  
MEETING OF THE FEDERATED GOVERNING BODY  
ON 12 MAY 2022 AT 6PM  
PUBLIC MINUTES**



**Staff (2)**

Ian Scotchbrook (Headteacher)  
Kelli Arnold 01-010-24

**Parent (2)**

Grace Wasyluk 15-01-24  
Tom Luff 30-11-25

**LA (1)**

Peter Snow 15-05-23

**Co-opted (8)**

Karen Tate 07-07-24 (Chair)  
Keith Pullinger 07-07-24 (Vice-Chair)  
Naveed Kazmi 07-07-24  
Michael Taylor 07-07-24  
Melanie Ahmend 13-05-26  
Isabel Garrood 10-07-22  
\*Martha Young 19-09-25  
Vacancy  
\*Denotes absence

**Also present**

Corinne David (Clerk)  
Mike Gordon (SBM)

**PART 1**

**1. WELCOME /INTRODUCTIONS AND APOLOGIES FOR ABSENCE**

- 1.1 The Chair welcomed everyone to the meeting.
- 1.2 An apology for absence was received from Martha Young
- 1.3 The Clerk confirmed the meeting was quarte with 10 Governors present.

**2. DECLARATIONS OF INTEREST, PECUNIARY INTEREST OR OTHERWISE IN RESPECT OF ITEMS ON THE AGENDA**

**2.1 Register of Interests Forms.**

Noted that Governors had completed this through Governor Hub

**ACTION** Clerk to send the school a report from Governors Hub of those Governors that had completed the Register of Interest.

- 2.2 No declaration of interest were made in respect of any of the agenda items.

**3. MEMBERSHIP OF THE GOVERNING BODY**

- 3.1 The GB noted that Isabel Garrood term of office concludes on 10 July and has informed Governors that she would not be looking to continue for a further term of office.

**ACTION** Isabel Garrood and Karen Tate to undertake a hand over of the SEND link Governor role before 10 July.

**3.2 Election of Co-opted Governor**

The Headteacher informed Governors Melanie Ahmend (Red Class) had agreed to become the staff co-opted governor for EYFS/KS1 and recommended to the GB that Melanie Ahmend was formally elected as a staff co-opted Governor.

**AGREED** The GB agreed to elect Melanie Ahmend as a staff Co-opted Governor

3.3 The Clerk informed the GB that currently the GB had 1 co-opted vacancy.

**AGREED** To review applications for the position in the autumn term.

**ACTION** Governors to continue to provide any nominations to the Chair to follow up.

#### **4. MINUTES OF THE PREVIOUS MEETING/MATTERS ARISING**

4.1 The minutes of the full GB meeting held on 17 March were **AGREED** and **RATIFIED** as a correct record.

**ACTION** Chair to sign a copy of the minutes and pass them to the school for file, at her earliest convenience.

#### 4.2 Matters arising.

4.2.1 Item 3.1 Signing minutes

**ACTION** Chair to sign minutes and hand them to school ASAP.

4.2.2 Item 5.1.1 ICT

The SBM and Chair informed Governors that the Resource Committee, had received and scrutinised the quotes and benchmarking data received for the upgrade works to include upgrading all the junior school classrooms with LED lighting and new carpets, upgrade the 3 classrooms in the nursery building with new flooring, smart boards and Mac computers. The information had been uploaded onto Governor Hub. The information had been circulated and agreed via email due to the timeframe for the work to be carried out over the Easter holiday. The Chair recommended the proposal was retrospectively ratified by the Full GB.

**AGREED** The Full GB provided retrospective ratification for the ICT and classroom upgrades

#### **5. REPORT FROM COMMITTEES**

5.1 The GB noted receipt of the minutes from the Resource Committee held on 25 April 2022. Michael Taylor, as Chair of the Committee provided an overview from the meeting.

5.2 Ofsted Working Party (standing item).

Governors noted receipt of the Ofsted outcome letter for the Junior Inspection and commended the school. Noted that both the Infant and Junior school will be re-inspected (section 8 uplift) within 2 years to see if a judgment of outstanding can be awarded. Noted that the school will continue to be prepared; along with the working party. The Headteacher informed governors that he will be visiting Rhodes Avenue, another Haringey outstanding primary school.

**ACTION** Chair to arrange an Ofsted working party meeting following the Headteacher's visit to Rhodes Avenue.

## 6. SCHOOL BUDGET 2022/23

6.1 Michael Gorden took Governors through the 2021/22 outturn and 2022/23 budget for SHS; which had been circulated to Governors prior to the meeting and reviewed in detail at the Resource Committee.

6.2 Governors enquired about the amount profiled within the budget for rates and utilities. Noted that rates are now being taken from source; the school no longer has responsibility to pay for this. Utilities forecast has been reprofiled: increase of 239% for gas and 59% for electricity 59%. However, the actual cost is unknown until the first bill is received. The school is with the LA, and have extended the contract for a further year. The school is yet to receive a bill for the nursery. The school has changed supplier for water which would impact on the swimming pool expenditure. A bill is yet to be received; however, this has been accrued from the previous year's budget.

6.3 The teacher staffing profile has been kept at the same level. The school will be replacing the known vacancies in reception, with a full-time member of staff. The school will not be replacing the Deputy Headteacher; the interim proposal for 12 months will be for the current Deputy Headteacher (Ayse) to work across both schools. The difference would be that the Deputy Headteacher would deputise for the Headteacher and could step in across both schools. The Leadership Team will continue to review all the roles and responsibilities that Neil held to ensure equal distribution of responsibility and looking at the MLT.

6.3.1 **Q: What was the active reason for not replacing Neil; will the school be strong enough with the departure experienced staff members?**

A: Yes, the school is confident. The recruitment process is in place for EY leaders and there have been other strong staff members that have been employed in previous years. The current leadership model will be on an interim basis for 12 months; however, this could be reviewed sooner if it was felt that the model wasn't working. Noted that structure of the Leadership Team was an ongoing discussion at Resources Committee.

6.3.2 **Q: What is the key date for teacher resignations?**

A: The school has tried it's best to talk to teachers to gain an understanding of their plans. The final deadline for teachers is 31 May.

6.3.3 The school will be maintaining the same level of support staff; including staff members that have been brought in to support children on EHCP. However depending on children's needs, staff retention and other pressures this could be reviewed over time.

6.3.4 One HLTA has asked to go through trainee teachers training, but will be staying at SHS.

6.4 Some curriculum budgets have been reduced from previous years; however, they had significant investment in previous years and don't require the same level of investment.

6.5 Governors enquired about the cost of school meals as the costs of food has increased. Noted that prices will stay the same as the previous year. Governors discussed the portion size for children. The school informed Governors that a survey will be undertaken with children reviewing portion size, type of food and the service provided. The SBM has a fortnightly meeting with Pablum to review all matters.

**ACTION** Catering to be an agenda item at the next Resource Committee meeting.

- 6.6 Total projected outturn for out of school activities was noted as £109k. The school is reviewing options to expand 'The Green's' provision in a safe and sustainable manner.
- 6.7 The Swimming pool outturn projection (£70k) has been based on current usage. Noted that there will be two price increases: one in June at 7%, the second in September at 5%. This has been done in consultation with the companies that hire the facilities.
- 6.7.1 **Q: Are the new boilers making energy use more efficient?**  
A: The swimming pool building continues to be a challenge regarding the use of energy. Two new boilers have been installed. Once a new BMS system has been installed the school can review what other systems are required to make the whole building more energy efficient.
- 6.8 From the capital budget the school will be looking to replace the artificial grass in the infant and junior playgrounds, have a mural in the Infant building and replace old furniture.
- 6.9 Michael Gordon recommended the 2022/23 budget to Governors for ratification.

**AGREED** **The Full GB formally ratified the Combined SHINS and SHJS budgets as follows:**

	SHS Combined
2021/22 revenue outturn	£487,083
2022/23 School's Budget Share & total revenue income	£2,815,525
2022/23 predicted revenue expenditure	£2,945,601
Total capital income	£12.8k
Total capital expenditure	£60k
Total in-year deficit	£165k
2022/23 predicted revenue carry forward	£321k

At 7pm the SBM leaves the meeting.

## 7. CHAIRS ITEMS

- 7.1 No Chairs items were received.

## 8. GOVERNORS' VISITS AND TRAINING (Standing item)

### 8.1 Governors' Visits.

- 8.1.1 Grace Wasyluk had undertaken a EYFS visit.  
8.1.2 Karen Tate had undertaken a visit to the school.

### 8.2 Governors' Training

No Governor training was reported.

8.2.1 Committee Training

**ACTION**      The Chair to review HEP training programme and email recommendations that members from each committee undertake relevant training to ensure strategic coverage of all topic areas.

**9. POLICIES**

9.1 The Clerk provided a short summary of DFE updates. Noted that the Clerk will upload the HEP weekly briefings on to Governor Hub for Governors to review.

**10. DATE AND TIME OF FUTURE MEETINGS FOR THE SUMMER TERM 2022**


10.1 The dates for the Governing Body & Committee meetings during the summer term 2022 were noted as:

- Governors in School:      13 July 2022 (with Full GB meeting at 2pm) face to face.
- Curriculum & Community Committee      29 June 2022 at 6pm (virtual)
- Resources Committee      27 June 2022 at 4:30pm (virtual)

**11. ANY OTHER URGENT BUSINESS**

11.1 No AOB items were received.

The Chair thanked everyone for attending, part 1 finished at 7:15pm. Kelli Arnold left the meeting.

Sign:  Date: 13/7/22

Karen Tate, Chair of Governors

