



South Haringay School
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02 July 2021

RE: Parents Evening

Dear Parents/Guardians,

In order to maintain social distancing, Parents' evening will be held using Zoom. The meetings will be held on Tuesday 06th July (Infants) and Wednesday 7th July (Juniors).

You will be able to book your 10 minute appointment online. We will send a link to your mobile phone which will take you to our online booking system to select a time convenient for you. Please note that in order to join your child's parents evening you **MUST** follow the steps below to book your slot. Any parent/carer trying to join Zoom without first booking will not be let into the room.

1. Click the link that you receive through text to take you to the parents evening page. Only one parent/carer in your family will receive the link in order to avoid double booking. You will need internet access to do this.
2. Enter your child's first name to continue. If you have more than one child, you will need to book one after the other.
3. Next you will be taken to the booking page.
4. Click 'Please Choose' to be shown a list of available times that you can click to book.
5. Click on 'Book this Slot' to complete your booking. When the button has turned green you know your booking has been made.
6. At any time before the Parents Evening, you can click the link on your phone again to check your booking time or even un-book by clicking the green booked button.
7. Before your appointment date, you will receive a link to the Zoom meeting. Please ensure you are punctual and stick to your 10 minute slot.

Make sure you book your parents evening ASAP to ensure you get the best time for you.

Yours sincerely,

Admin Team