

Tuesday 5th January 2021

Dear Parent/Carer,

I hope you are keeping safe and well.

As you are now aware, the school will be closed to all children, apart from the vulnerable and key worker children until Friday 15th January . We are happy to inform you that we will be continuing with Google Classroom throughout this period of closure, for all year groups. Hopefully, you feel reassured that there will still be structured learning taking place for your child, whilst they are not in school.

It has been inspiring to see how the children have engaged with the platform and we thank you for all the positive feedback from parents and children. With that in mind, the school has made some changes to the way in which we will be using Google Classroom over this period. We are sure that you will welcome the added benefits of these changes.

Additional changes are as follows:

- Teaching staff will pre-record 1 lesson per week and it will be shared across both classes in the year group. This means that your child will have 2 lessons, per week, where the teacher is modelling the work set.
- Teaching staff will have 1 live session with the class per week. This will be a wellbeing session. Your child's teacher will create an invite to a 'Zoom' session. The session will be structured so the children can discuss how they have been coping during the week and to also read a story. This session will be no longer than 30 minutes.
- If you are not attending the key worker provision, your child's teacher will be in touch for a 1 to 1 catch up session, which will be no more than 5 minutes long. This will be similar to the recent parents evening held via 'Zoom.' **More details to follow.**
- Grainne, our music teacher, will deliver 1 live music session per week with each class from year 1 to year 6. This will last no longer than 20 minutes.

Below is a reminder of some of our key protocols whilst using Google Classroom.

- 1) If you have any questions, issues or queries with Google Classroom, ensure that you do not email a member of staff directly. It is likely these emails may not be seen and your issue will not be picked up on. **All Google Classroom issues need to be emailed to the school's admin email which is regularly monitored:** admin@shsharingey.co.uk

- 2) The school understands the pressure on parents/carers during this time. With that in mind, it is not expected that the children complete all work set, nor is it an expectation that all work is handed back into Goggle Classroom. The children should, however, be attempting to complete some of the tasks that have been set.
- 3) Please bear in mind that all of our teaching staff will be in school teaching vulnerable and key worker children, as well as setting all work for Google Classroom. Therefore, you will see teachers interacting with their class through: comments, letters, pictures and short video clips. Teachers will look at all work handed in, however, teachers will not be responding to all pieces of work.
- 4) Inappropriate behaviour during any live lessons, or through comments on Google Classroom, will not be tolerated and may result in your child being taken off the platform.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Neil Reilly', written in a cursive style.

Neil Reilly

Deputy Head teacher