

Thursday 28th January 2021

Dear Parent/Carer,

I hope you are keeping safe and well.

As you are now aware, the school will be closed to all children, apart from the vulnerable and key worker children until at least 8th March.

It has been inspiring to see how the children have engaged with the platform and thank you for all the positive feedback from parents and children, particularly in respect of the positive impact the pre-recorded videos have had on both parents and children.

You may have seen that our live, wellbeing 'Zoom' calls will remain in place, however, in order to add an additional layer of security these will now take place via 'Google Meet.' In order to access 'Google Meet', you will need to either: download the 'Google Meet' app, or access it through 'Google Chrome.' Loading 'Google Meet' will not work if you attempt to login through 'Safari' or another search engine.

Please see below a guide to accessing 'Google Meet' and how the sessions will be communicated to you:

- Your class teacher will create a 'Google Meet' and send the time for the meet, via text/Google Classroom.
- Unlike 'Zoom', the link for the 'Google Meet' will not be shared with parents/carers ahead of time. Instead you will given the link 5 minutes before the 'Google Meet' starts. This should hopefully ensure parents/carers/children are not spending time in a 'waiting room.'

To download 'Google Meet' as an app:

1) Go to the app store



2) Download 'Google Meet'

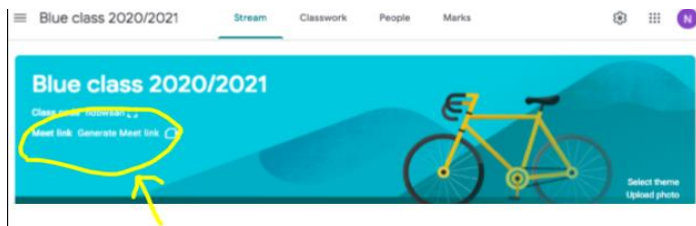


OR

2) Access 'Google Meet' through the internet, use 'Google Chrome'



3) Your 'Google Meet' link will be visible at the top of your class page:



Below is a reminder of some of our key protocols whilst using Google Classroom.

- 1) If you have any questions, issues or queries with Google Classroom, ensure that you do not email a member of staff directly. It is likely these emails may not be seen and your issue will not be picked up on. **All Google Classroom issues need to be emailed to the school's admin email which is regularly monitored: admin@shsharingey.co.uk**
- 2) The school understands the pressure on parents/carers during this time. With that in mind, it is not expected that the children complete all work set, nor is it an expectation that all work is handed back into Google Classroom. The children should, however, be attempting to complete some of the tasks that have been set.
- 3) Please bear in mind that all of our teaching staff will be in school teaching vulnerable and key worker children, as well as, setting all work for Google Classroom. With this in mind, you will see teachers interacting with their class through: comments, letters, pictures and short video clips. However, teachers will not be responding to all pieces of work handed into Google Classroom.
- 4) Inappropriate behavior during any live lessons, or through comments on Google Classroom will not be tolerated and may result in your child being taken off the platform.

Yours sincerely,

Neil Reilly

DeputyHeadteacher