

Dear Parent/Carer,

As you are aware we have continued to work on our risk assessment this week and have met with our staff to discuss our risk assessment, sought quality assurance from the Local Authority and have met with our governing body to allow them to examine and challenge our risk assessment.

We will be opening to year 1 pupils on Monday 15<sup>th</sup> June, on a part time model, where if you decide to send your child into school, your child will be able to attend either a morning **OR** afternoon session each day. You will be able to make a preference for which session you would like your child to attend, however we cannot guarantee that your request will be met. School will close at lunchtime on Friday for all children in order to carry out additional cleaning of the site. We are confident the risk assessment process has allowed us to minimise the risk to pupils and staff. Please take the time to carefully read some of the measures the school is taking to minimise risk.

Year 1 Parents/Carers to:

- Continue to communicate with the school through email and phone calls (visits to reception will be by appointment for exceptional circumstances and for emergencies only)
- Only 1 adult to bring in and collect their child/children and where possible, no other siblings accompanying parents (i.e. buggies etc)
- Ensure they maintain social distancing at all times
- Parents and children will follow a one-way system to drop off and collect their children and will be expected to leave the premises immediately
- Parents/Carers will not be allowed in the school building and children will be dropped off in the playground and outside spaces

Year 1 Pupils will:

- Be in cocoons of no more than 15 pupils with one teacher and TA in their class
- Be sanitising their hands on entrance and exit to school and be required to wash their hands throughout the day
- Be sitting at their own tables at a distance from other pupils in their cocoon
- Have their own labelled equipment and iPad that they will use throughout the school day
- Only be allowed to visit the toilets one at a time
- Be provided with a packed lunch by Pabulum if they usually have school dinners. Parents are welcome to provide their own packed lunches if they wish, however, we ask that you inform us.
- Not mix with children from another cocoon
- Children will not be expected to wear school uniform

Other measures:

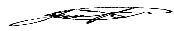
- Additional cleaning staff employed to carryout regular cleaning of classroom surfaces and iPads
- Soap, paper towels and sanitisers in each classroom
- There will be no breakfast club, or after school club provision, during June or July

Whilst we have taken precautions to minimise risk, and keep children a safe distance from each other, we are not able to guarantee your child will be able to stay 2 metres away from another child in their cocoon at all times. We are working on the principle that we are minimising risks by ensuring cocoons do not come into contact with each other.

A member of staff from the school will be contacting you within the next 2 days to find out if your child will be attending school from Monday 15<sup>th</sup> June. If you choose not to send your child in at this stage, and later change your mind, you will need to provide the school with one week notice before they are able to start. **Google Classroom will still continue for year 1 children throughout the summer term.** No parent will be penalised for not sending their child into school.

Thank you for all of your kind words of support and understanding.

Yours sincerely,



Ian Scotchbrook

Headteacher