

**SOUTH HARRINGAY SCHOOL  
FULL MEETING OF THE FEDERATED GOVERNING BODY  
ON 14 MARCH 2019 AT 2PM  
PUBLIC MINUTES**



**Staff (2)**

Ian Scotchbrook (Headteacher)  
Kelli Arnold 31-08-20

**Parent (2)**

Polly Haste 31-08-20

**LA (1)**

**Also present**

Corinne David (Clerk)

**Co-opted (8)**

Karen Tate 07-09-20 (Chair)  
Keith Pullinger 07-09-20 (Vice-Chair)  
Iona Desai 07-09-20  
Shelley Usher 28-09-21  
Naveed Kazmi 07-09-20  
Michael Taylor 07-09-20  
Neil Reily 11-03-22  
Isabel Garrod 10.07.22

**Associate (1)**

\*Adrenne Read 05-12-21

\*Denotes absence

**1. WELCOME /INTRODUCTIONS AND APOLOGIES FOR ABSENCE**

- 1.1 The Chair welcomed everyone to the meeting.
- 1.2 Apologies for absence were received and noted from Adrenne Read.
- 1.3 The Clerk confirmed that the meeting was quorate with 11 Governors present.

**2. DECLARATIONS OF INTEREST, PECUNIARY INTEREST OR OTHERWISE IN RESPECT OF ITEMS ON THE AGENDA**

- 2.1 Register of Interests Forms and Governors' Code of Conduct.

**ACTION**      Clerk to email Karen Tate the Register of Interest and Code of Conduct for completion.

- 2.2 There were no declarations of interests made in respect of any of the agenda items.

**3. PUBLIC MINUTES OF THE PREVIOUS FULL GOVERNING BODY MEETING**

- 3.1 The minutes of the full GB meeting held on 3 December 2018 were **AGREED** and **RATIFIED** as a correct record. ~~One set of minutes was retained by the School for Keith Pullinger to at his earliest convenience.~~

**AGREED**      **Isobel Garrod to upload agreed minutes onto Governors online, including any prepared written reports or presentations provided.**

3.2 Matters arising

- 3.2.1 Item 3.2.2      Governor Visit Feedback Forms

The new feedback forms had been circulated to Governors for completion upon a visit.

**ACTION**      All Governors to write up their experience of the Governor in School day visit

- 3.2.2 Item 3.2.3      Red Box

The Chair had contacted Red Box, which was now ready for collection. Governors discussed how this could be linked in with PHSE

**ACTION**      a) School to collect the box and talk to girls.

3.2.3 Item 12.2      Governors' Training.

The Headteacher informed Governors that the School buys into some training from the NSPCC and had investigated the possibility of receiving a discounted rate for Governors. Noted that the online training was about 3 hours but could be completed in chunks. Governors discussed the pros and cons of undertaking online training.

**ACTION**      a) The School to purchase log ons for Iona Desai, Shelly Usher, Isabel Garrod, Amy (new) and Peter (new) to compete safeguarding training online.

Further noted that Keeping Children Safe in Education had been circulated to Governors prior to the meeting. All Governors presented stated that they had read the section related to Governor responsibilities within Keeping Children Safe in Education.

**4. GOVERNING BODY MEMBERSHIP**

4.1 Governors noted that Amy Dowling had been elected as a Parent Governor.

4.2 LA Governor position

Governors noted the resignation of Erin Stephens from the GB. The Chair of Governors informed the GB that Peter Snow (parent and local Priest) application to become SHS LA Governor had been submitted to Governor Services and were awaiting the outcome of the application.

**ACTION**      LA Governor appointment to be an agenda item at the next meeting.

**5. REPORTS FROM COMMITTEES**

5.1 Teaching & Learning Committee

The Chair of the Teaching and Learning Committee provided the GB with a verbal report from the meeting held on 4 March 2019. The highlights were:

- a) An update on reading and percentage of pupils reaching ARE and GD was provided.
- b) How the School is tracking vulnerable pupils on track to reach ARE or GD was provided.
- c) An update on Year 2 and Year 6 2019 projected outcomes was provided.

5.2 Resource Committee

Governor noted receipt of the minutes from the Resource Committee held on 14 January 2019. Michael Taylor (as Chair of the Committee) provided a synopsis of the meeting; the highlights were:

- a) SHIS total income (including capital) was projected at £1,436,131. Total expenditure (including capital) was forecast at £1,496,920. The School's projected 2018/19 carry forward stood at £121k, with an in-year deficit of £61k. The projected in-year deficit has declined due to allocations to capital (£33k) and ICT hardware spend (£20k).
- b) SHJS Total income (including capital) was projected at £1,617,832. Total expenditure (including capital) was forecast at £1,674,472. The School's

projected 2018/19 carry forward stood at £337,813, with an in-year deficit of £56k. The swimming pool balances continue to ease the in-year deficit.

- c) A verbal report on Pabulum's performance was received. Noted that a cost of a school meal was £2.40. The Committee had approved a 2-year extension to the catering contract.
- d) An update on Health and Safety, and personnel matters were provided.

### 5.3 School's Financial Value Standard.

The Chair informed Governors that that had been no material changes from last year's submitted SFVS. The 2018/19 SFVS had been circulated to Governors prior to the meeting.

**AGREED      The Full GB approved the SFVS for submission to the LA.**

### 5.4 Children, Families and Community Committee

Governors noted receipt of the minutes from the meeting held on 25 February 2019 Iona Desai provided a synopsis of the meeting; the highlights were:

- a) An update on the implementation of the citizenship awards rewards system was provided.
- b) The Committee reviewed the 2017 parent questionnaire and agreed to use this format with minor amendments to the questions relating to uniform and the School's twitter account.
- c) Pupil attendance. Noted that the School had received further additional children since the previous meetings 14 since the November (two in Year 6 who may have an impact on the end of year results as they had previously been at another English school)
- d) Safe guarding.

## 6. **CHAIRS ITEMS**

- 6.1 No Chair's items were discussed.

## 7. **HEADTEACHERS ITEMS**

- 7.1 The Headteacher took Governors through his report.

### 7.1.1 Raising Attainment and Progress

The percentage of children currently on track for age expected attainment and those on track to make at least expected progress by year group in reading and Maths was shared with Governors. Governor noted that they were able to observe reading during the day Governors asked about opportunities to allow pupils to have one book per person as this would allow for the class to settle; noted that once a text for a year group has been agreed then books can be purchased. Governors noted that they had seen engagement and enjoyment of reading in classes. Governors noted that they witnessed the CPA approach (Maths) in class. Noted that this provided a journey of progression for each child. Noted that children felt they had a better understanding and engagement with maths. Noted that children were more passionate about maths.

### 7.1.2 Culture and Enrichment

The School launched the citizenship awards programme in January 2019. Aye Thomas continues to work on the key target 2 from section 2 of the SIP. During SH School's Partnership Program review day on Thursday, 28<sup>th</sup> February, the review team stated that they were impressed with the pupil's independence in their approach to learning.

**ACTION**     The Headteacher to circulate the SPP report to the Full GB.

7.1.3 Environment and Resources

All classrooms, in both schools, now have Macs as the main computer used by teachers; with most office based PCs replaced. The School will conduct another audit by the end of this term to assess any further need to training. Plans for the Infant School classroom refurbishment have been progressed. A line for classroom development will be included in this year's proposed budget for governors determine at the next Full GB meeting.

7.1.4 Safeguarding

The School has used focus groups in both schools to ascertain what aspects of school life are causing children the greatest concern in terms of safety. In the Infant School, the toilets are still an area of concern; perhaps looking at refreshing these; to make it a more welcoming from the child's perspective. Key stage 2 children expressed concern about rough play in the green area. School council will be addressing both issues. The child's voice is being recorded, when appropriate, on the Safeguarding reporting system. The welfare team continues to meet monthly. A shared SLA with Evolve and North Harringay Primary has been agreed for a shared 'health mentor', who is working with selected children who have identified as vulnerable and under achieving.

7.1.5 **Q: Has the Health Mentor received professional training from the NHS?**

A: The person has been trained by 'evolved', they are not from the NHS or have not received NHS training. This person is not undertaking therapeutic work, but is more like a learning mentor. There is a focus on children that have low level emotional or behaviour concerns. The SLA is for one year fixed term which will be reviewed next year. This person will also be working with SMSAs, disseminating good practice and supporting those children that have social requirements/ difficulty with unstructured social spaces like the playground at playtimes.

7.1.6 **Q: how will the outcomes of the Health Mentor be measured?**

A: Evolve have their own criteria against which they measure. The School will be looking at children outcomes and anecdotal information.

**ACTION**     Headteacher to send Governors the link to Evolve website.

7.2 School Improvement Plan.

**APPROVED**   **Governors formally approved and ratified the SIP.**

**8. POLICIES**

8.1 No policies were received for Full GB approval.

**9. GOVERNORS' VISITS / TRAINING**

9.1 Governors' Visits.

Governors discussed the most appropriate way to feedback observations from their link governor visits.

**AGREED** For those Governors not part of the relevant committee to **feedback their visits to provide feedback at the next available Full Governors meeting.**

**ACTION** a) all Governors to write up their visits from the Governors in School day.  
b) Isabel Garrood to circulate the list of link governor visit templates.

9.2 Governors' Training.

9.2.1 Noted that Karen Tate would co-ordinate the training with Governors

9.2.2 For Governors to note that Ofsted Training will take place before the next full GB meeting starting at 6pm.

9.2.3 Noted that at the Full GB meeting on 12 March 2018 it was agreed that SHS would review options of becoming an academy and joining a Trust at the next Governors in School day; unless there were significant changes that require the GB to review this sooner. Noted that there had not been any significant changes for the GB to consider this course of action to date.

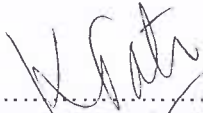
**AGREED /ACTION** **SHS would review options of becoming an academy and joining a Trust at the next Governors in School day; unless there were significant changes that require the GB to review this sooner.**

**10. DATE AND TIME FOR THE NEXT MEETINGS FOR 2018/19 / ANY OTHER BUSINESS**

10.1 Dates for the next cycle of GB and Committee meetings were confirmed as:

- Full GB: 14 May 2018 at 7pm. Whole GB training on the new Ofsted Framework would start at 6pm.
- Resources: Monday 29 April 2019 at 4:30pm.
- Teaching and Learning: 12 September 2019 at 6:15pm.
- Children Families and Community: 24 June 2019 at 6:15pm.

The Chair thanked everyone for attending. Part 1 of the meeting finished at 3:25pm.

Sign:  .....  
Karen Tate, Chair of Governors

Date: 14/5/19 .....