

**SOUTH HARRINGAY SCHOOL  
FULL MEETING OF THE FEDERATED GOVERNING BODY  
ON 12 MARCH 2018 AT 9:30AM  
PUBLIC MINUTES**



**Staff (2)**

Ian Scotchbrook (Headteacher)  
Kelli Arnold 31-08-20

**Parent (2)**

Tessa Parsons 31-08-20 (Vice-Chair)  
Polly Haste 31-08-20

**LA (1)**

Erin Stephens 07-09-20

**Co-opted (8)**

Karen Tate 07-09-20 (Chair)  
Keith Pullinger 07-09-20 (Vice-Chair)  
Iona Desai 07-09-20  
Shelley Usher 28-09-21  
Naveed Kazmi 07-09-20  
Michael Taylor 07-09-20  
Neil Reily 11-03-22

**Associated (1)**

\*Heather De Silva 07-09-20  
\*Adrenne Read 05-12-21

**Also present**

Corinne David (Clerk)

\*Denotes absence

**1. WELCOME /INTRODUCTIONS AND APOLOGIES FOR ABSENCE**

- 1.1 The Chair welcomed all Governors to the meeting and to the Governors in School day, introductions were made.
- 1.2 Apologies for absence were received from Adrenne Read and Heather De Silva.
- 1.3 The Clerk confirmed that the meeting was quorate with 11 Governors present.

**2. DECLARATIONS OF INTEREST, PECUNIARY INTEREST OR OTHERWISE IN RESPECT OF ITEMS ON THE AGENDA**

- 2.1 **ACTION** Clerk to forward Erin Stephens and Neil Reily the Register of Interest forms, Governor Role Profile and Code of Conduct for 2017/18 to complete and return to the School.

2.2 There were no declarations of interests made in respect of any of the agenda items.

**3. PUBLIC MINUTES OF THE PREVIOUS FULL GOVERNING BODY MEETING**

3.1 Governors received the minutes of SHS Governing Body meeting held on 6 December 2017; these were noted and confirmed as a correct record. One set of minutes was signed by the Chair and retained by the School for file.

**3.2 Matters arising**

- 3.2.1 Item 10.1 Regional Schools Commissioner: supporting other Schools with their outcomes for disadvantaged children.

The Headteacher had attended a meeting with the Regional Schools Commissioner for the East of England and North East London. Two Schools will be visiting SHS to see the School's practice with disadvantaged pupils. Another article for the newsletter will be produced to promote the success of the School.

**ACTION** School to produce another article in the newsletter promoting the recent success stories and upload the information on the website and newsletter.

3.2.2 Item 11.1 SEND Policy  
Noted that all the web links to external web pages had been checked and are working.

3.2.3 Item 12.2.3 Training Slides.  
Keith Pullinger had not yet received the training slides from the safeguarding training; financing schools and BME conference.

**ACTION** Keith Pullinger chase up the LA for the training slides and to circulate to the GB once available.

#### **4. GOVERNING BODY MEMBERSHIP**

##### **4.1** Appointment of a Co-opted Governor and Associate Governor

The Chair proposed Neil Reilly, Deputy Headteacher, be appointed to SHS GB as a Co-opted Governor.

**UNANIMOUSLY AGREED** **Neil Reilly was elected on to the GB as a Co-opted Governor.**

4.1.1 The Chair informed Governors that Kate McGechan had agreed to become an Associate Governor and just attend the Resource Committee meetings. Noted that Kate is an architect and has experience of working with schools on large scale building projects. The Chair proposed that Kate McGechan become an Associate Governor member and attends the Resource Committee.

**UNANIMOUSLY AGREED** **Kate McGechan was elected on to the GB as an Associate Governor.**

##### **4.2** Co-opted Governor Vacancy

The Clerk noted that the GB had 1 Co-opted Governor vacancy. Governors discussed possible actions to fill the post. The GB discussed the possible skill attributes / preferable criteria of any candidate. These were **AGREED** as: time commitment to the role, diversity (a reflection of the school community) finance experience or health & safety experience. The Headteacher noted that there was some interest from the school community regarding the position.

**ACTION** a) Tessa Parsons to call potential candidates to gauge interest and explain about role and required commitment.  
b) Clerk to send the governor role profile to the chair and vice chairs so this can be provided to potential candidates to explain the nature of the role.

##### **4.3** Governors web page

Noted that Governors were having their photos taken for the School's Governors web page after the meeting. Governors discussed the FAQ.

**AGREED** To up load the current version of the FQA and for this to be reviewed every 6 months.

## 5. REPORTS FROM COMMITTEES

### 5.1 Teaching & Learning Committee

Governors noted receipt of the minutes from the Teaching & Learning Committee held on 4 December 2017. Naveed Kazmi provided the Committee with a verbal report from the Committee meeting held on 5 March 2018. The following was noted:

- a) SHS received a total of £35,510 from the Sports Premium Grant; comprising of £18,350 for SHJS and £17,160 for SHIS. SHS spends a total of £41,700 on sports, a shortfall of £6,190, which the School funds.
- b) Ways to promote sports and challenge gender stereotyping ie girls in football and boy in ballet was discussed. Governors encouraged the School to continue to promote female participation in all sports across the School.
- c) In-year data for Years 1 through to 6 was received and noted.
- d) The main aspects and functionality of SHS ASP was demonstrated.
- e) Tessa Parsons had undertaken a Maths Link Governor visit on 24 January and provided the Committee with a verbal report.

### 5.2 Resource Committee

Governors noted receipt of the minutes from the Resource Committee held on 29 January 2018. Keith Pullinger provided the GB with an overview of the meeting. Governors discussed the speed within which new parents could be set up on parent pay. Keith Pullinger had attended the GDPR training/information session.

- ACTION**
- a) School to explore ways to see how the parent pay code could be distributes to parents before children start school.
  - b) Keith Pullinger to circulate GDPR training slides once available.

### 5.3 Children, Families and Community Committee

Governors noted receipt the minutes from the Children, Families and Community Committee held on 5 February 2018.

## 6. FINANCE

6.1 The GB noted that the Schools Financial Value Standard had to be approved and submitted to the LA by 31 March 2017.

- ACTION**
- Chair and Vice Chair to review the SFVS and circulate to all members for review before submission to the LA.

## 7. SCHOOL UNIFORM

7.1 Governors noted that the results from the full consultation with families, regarding the proposal that children in the Infants should wear a uniform, had been provided at the previous Full GB meeting. The Headteacher provided Governors with a synopsis of the staffing perspective on the proposal:

- 27% of staff felt children in the Infant school should wear a uniform.
- 47% of staff felt children in Year 1 and Year 2 only should wear a uniform KS1. Not Reception or Nursery.
- 27% of staff felt children in the Infant school should not wear a uniform.
- The Headteacher shared the comments written by staff with Governors.

7.2 Governors discussed the practicality and implications for children in the Infant school to wear uniforms. Governors noted that 74% of staff felt children should wear a uniform in Years 1 and 2.

7.3 The Chair proposed the motion that pupils in Year 1 and Year 2 wear the SHS uniform and children in reception and nursery have the option to wear the uniform.



- 10 Governors supported the proposal.
- 2 Governors abstained.
- 0 Governors did not support the proposal.

**AGREED SHS GB agreed that pupils in Year 1 and Year 2 would wear the SHS uniform from September 2018. Uniform for children in Nursery and Reception would an optional.**

## 8. CHAIRS ITEMS

8.1 There were no Chair's items reported.

## 9. HEADTEACHERS ITEMS

9.1 The Headteacher took Governors through the Headteacher's report, which had been circulated prior to the meeting.

9.1.1 The percentage of Year 2 children on track to that achieve age expectation, or above in the three different subjects, was provided:

% on track reading	% on track writing	% on track maths
70	62	67

The School had recently undertaken PPR meetings and put in place a range of interventions and teaching approaches to close the gap.

9.1.2 Governors discussed the difference in attainment between disadvantaged children and all pupils nationally, in all year groups in KS1 and KS2, in reading, writing and maths and interventions used to diminish the difference.

Year Group	Reading % of disadvantaged on track (National All 2017)	Writing % of disadvantaged on track (National All 2017)	Maths % of disadvantaged on track (National All 2017)
2	68 (76)	47 (68)	58 (75)
6	63 (72)	83(76)	57 (75)

9.1.3 Governors enquired about the tracking measures used by the School. Noted that the School uses a combination of teacher assessments and tests. In the T&L Committee in depth discussions were had about progress measures and how the School tracks all the pupils. Noted that the School has had a number of mid-phase admissions in Years 4 to Years 6; with a number of the newly admitted pupils having additional needs. The School are reviewing and implementing targeted interventions / support.

9.1.4 The Headteacher informed Governors that the School had put on booster classes during half term, which were well attended; some children were targeted but all children were welcomed to attend. The School will be having a 4 day booster club during the Easter break.

9.1.5 The SHS have had a workshop facilitated by Belmont Infants looking at peer observation across the school. Noted that the School will be communicating good messages directly to parents.

9.1.6 The School currently has 397 pupils on roll (59 Reception; 56 Year 1; 60 Year 2; 46 Year 3; 56 Year 4; 50 Year 5; 70 Year 6). The School has tracked the pupils who left and noted that

the families had either moved out of London, moved their children into the private sector or had moved homes ready for the secondary transfer.

- 9.1.7 School Business Manager forums have been established and are taking place half termly. SHS will be hosting the next forum on 14 March 2018. This meeting has been extended to include Headteachers and SBMs from over 30 Haringey schools who will receive a presentation from Judicium explaining their GDPR offer.

9.2 Haringey Education Partnership (HEP)

The HEP has been established as a private limited company by guarantee, in response to imminent funding change. These changes will result in the LA run school improvement service becoming financially unviable from next financial year. Schools have been asked to buy into HEP and thus become active members. Membership is currently charged at £19 per pupil.

**AGREED**      **The GB agreed for SHS to join the HEP for the first 2 year period.**

**10. ASP**

- 10.1 The Headteacher reminded Governors that ASP / Inspection Data Summary replaced Raised Online. Noted that where there had been gaps in the attainment of different groups, these had been addressed through the School Improvement Plan.

**ACTION**      a) School to circulate ASP logins for all governors.  
b) Clerk to circulate the Guidance for the inspection data summary report.  
c) ASP to be an agenda item for the next meeting.

**11. GOVERNORS' VISITS / TRAINING**

11.1 Governors' Visits.

Noted that feedback had been provided at Committee level.

**ACTION**      Governors to provide Tessa Parsons with their Link Governor Visit Reports; Tessa Parsons to up load the reports onto Governors online.

11.2 Governors' Training.

- 11.2.1 Governors noted the Full GB Safeguarding training has been arranged for 16 May starting at 5pm.

- 11.2.2 Governors that attended the MAT meeting provided the GB with a verbal report. Noted that at the meeting an overview of what MATs were and how they operated was provided. Governors discussed the next steps for SHS.

**AGREED**      **To review SHS options of becoming an academy and joining a Trust at the next Governors in School day; unless there were significant changes that require the GB to review this sooner.**

- 11.2.3 Polly Haste had attended the BME Conference and provided Governors with a verbal report.

**12. DATE AND TIME FOR THE NEXT MEETINGS FOR 2016/17 / ANY OTHER BUSINESS**

- 12.1 The dates for the next cycle of GB and Committee meetings were **AGREED** as:

- Full GB: 16 May 2018 at 7pm.
- Resources: 23 April 2018 at 4:30pm. Michael Taylor had sent apologies for the meeting.

- Teaching and Learning: 11 June at 6:15pm.
- Children Families and Community: 30 April 2018 at 6:15pm.

The Chair thanked everyone for attending. Part 1 of the meeting finished at 11:05am.

Sign:  .....

Karen Tate, Chair of Governors

Date: 16/5/18 .....