

**SOUTH HARRINGAY SCHOOL  
FOR THE VIRTUAL  
MEETING OF THE FEDERATED GOVERNING BODY  
ON 14 JULY 2021 AT 6PM  
PUBLIC MINUTES**



**Staff (2)**

Ian Scotchbrook (Headteacher)  
Kelli Arnold 01-010-24

**Parent (2)**

Grace Wasyluk 15-01-24  
Vacany

**LA (1)**

\*Peter Snow 15-05-23

**Co-opted (8)**

Karen Tate 07-07-24 (Chair)  
Keith Pullinger 07-07-24 (Vice-Chair)  
Naveed Kazmi 07-07-24  
Michael Taylor 07-07-24  
Neil Reily 11-03-22  
Isabel Garrood 10.07.22

Vacancy

Vacancy

\*Denotes absence

**Also present**

Corinne David (Clerk)  
Michael Gorden (SBM)

**PART 1**

**1. WELCOME /INTRODUCTIONS AND APOLOGIES FOR ABSENCE**

- 1.1 The Chair welcomed everyone to the meeting.
- 1.2 Apologies for absence were received from Peter Snow.
- 1.3 The Clerk confirmed the meeting was quorate with 9 Governors present.

**2. DECLARATIONS OF INTEREST, PECUNIARY INTEREST OR OTHERWISE IN RESPECT OF ITEMS ON THE AGENDA**

- 2.1 There were no declarations of interest in regards to the agenda.

**3. MEMBERSHIP OF THE GOVERNING BODY**

- 3.1 The Clerk informed the GB that there were currently 2 Co-opted Governor vacancies and 1 Parent Governor vacancy. Governors noted that the School will hold a Parent Governor election during the autumn 2021 term.

**3.2 To appoint up to 2 Co-opted Governors.**

The Chair informed the GB that Martha Young had agreed to become a Co-opted Governor and will be appointed at the next Full GB meeting.

**3.3 Governance Annual Statement.**

**ACTION**            Karen Tate and Keith Pullinger to complete and upload the Governance Annual Statement by the end of the term.

**4. MINUTES OF THE PREVIOUS MEETING/MATTERS ARISING**

- 4.1 The minutes of the full GB meeting held on 19 May 2021 were **AGREED** and **RATIFIED** as a correct record.

**4.2 Matters arising.**

- 4.2.1 Item 4.2.2    Ofsted Readiness Working Party

**ACTION** The Chair to convene the first meeting of the Ofsted Working Party in the autumn term once the report from the SIP had been received.

4.2.2 All other actions had been completed.

## **5. REPORT FROM COMMITTEES**

5.1 The GB received and noted the minutes from the special Resource Committee held on 21 June 2021; which discussed the swimming pool changing room refurbishment. The Chair noted that the Resource Committee had recommended the GB approve the project with STS Construction undertaking the works. Due to the timeframe to allow the work to start on time, initial full GB approval had been sought and provided via email. The Chair now sought ratification of the email approval.

**AGREED** **The GB APPROVED and RATIFIED the email approval of the swimming pool changing room works by STS Construction.**

5.2 The GB received and noted the minutes from the Resource Committee held on 5 July 2021. Keith Pullinger provided a verbal report from the meeting, the highlights were:

- a) The combined School's 2021/22 carry forward stood at £549,399, with an in-year deficit of £215,654.
- b) SHS was part of wave 1 building works for Haringey. However, the LA had reviewed all of the wave 1 projects and through a Haringey press release found out that 6 of the 9 primary schools had received Council agreement to move forward with the projects. SHS project had not been agreed; the rationale for exclusion from wave 1 had not been provided to the School.
- c) Haringey Capital team have agreed for capital works to be undertaken next summer, including the replacement/refurbishment of windows in all buildings and repairs to pitched/ flat roofs and fire alarms. A survey will be undertaken this summer with works commencing next year 2022.
- d) Update on premise works was provided.
- e) Year 3 bubble had to be closed.
- f) Staff update was provided.

### **5.2.1 Q: Why was SHS dropped from wave 1?**

A: The School has also pressed this question with the LA. It is unknown what the basis of the decision made by the LA was. However, the LA have agreed to undertake the replacement/refurbishment of windows in all buildings and repairs to pitched/ flat roofs and fire alarms.

### **5.2.2 Q: Will the windows last another winter?**

A: Yes, we have been keeping a close eye on all the windows.

**ACTION** Headteacher to keep the GB informed of updates with the LA capital works team and timeframes for the agreed capital works.

5.3 The GB received and noted the minutes from the Curriculum & Community Committee held on 23 June 2021. Naveed Kazmi provided a verbal report from the meeting, the highlights were:

- a) An update on the RSE curriculum was provided.
- b) Pupil progress and attainment outcomes were received; overall the School was pleased with the outcomes.
- c) An update on the catch-up curriculum was provided: gaps had been identified and addressed through quality first teaching in the classroom. The School also

deployed a range of interventions for those pupils not reaching ARE or just below / not secure.

- d) The School had received 100 free amazon tables (through Teach First), which have access to relevant learning apps and are being deployed to identified families that require additional support.
- e) The 2021 reception cohort was full at 60 places with a healthy waiting list; despite a continued decline in pupil numbers within local area and London generally.
- f) Discussions were held regarding the movement of pupils/families from the Junior School and positioning themselves for secondary schools. Governors suggested future conversations about how to support and reverse the reputation of local schools. Karen Tate offered support to promote local secondary schools to families with primary aged children.

5.4 Ofsted Working Party.  
See item 4.2.1.

## 6. CHAIRS ITEMS

6.1 No Chair's items were received.

## 7. HEADTEACHERS ITEMS

7.1 The Headteacher took the GB through his report which had been uploaded onto Governor hub prior to the meeting.

7.1.1 The Headteacher provided an update and rag rating of the School Improvement Plan:

- a) Section 1: The Quality of Education: target 1 rated green with target 2 rated amber. The School is trialling a system for assessing pupils long term retention of key knowledge in history and geography in Year 3. With the potential for the system to be roll out to Years 4 and 5 over the 2021/22 academic year. Early reading interventions were scrutinised by the School Improvement Partner. Data will be analysed for end of key stage 1 and 2, by groups, once the LAs data pack is received.
- b) Section 2: Behaviour and Attitudes: target 1 rated amber with target 2 rated green. The School was unable to set up work related to pupils contribution to charitable organisations to due to lockdown and Covid restrictions. This will be carrying over to next year. The ethos and vision has been incorporated into the School's new system of performance appraisal and each teacher will need to rate their professional behaviours against the School's values and, when needed, set themselves targets.
- c) Section 3: Personal Development: The target was rated amber. It had been difficult to get momentum due to lock down and the risk assessment. The target will be carried over to next year.
- d) Section 4: Leadership and Management: The target was rated amber. The School had increased engagement with the parent/carer community on key issues of teaching and learning while managing expectations of boundaries and influence on issues of the curriculum.
- e) Section 5: Early Years Foundation Stage: The target was rated amber. The School is prepared for the changes to the EYFS curriculum coming into effect in September. Further work will be taking place to link to the Year 1 curriculum.

### 7.1.2 Training

All staff will receive Safeguarding training on the second INSET day in September. All staff attended training in the spring term to review the school's new Health and Safety Policy. The DSL and two deputies completed their level 4 training online

### 7.1.3 Welfare Meetings

Welfare meetings are attended by the Designated Safeguarding Lead, the two deputy DSLs, SENDco and the Learning Mentor. Cases of concern are reviewed with next steps identified and actioned.

### 7.2 Update on the Risk Assessment/ Covid.

The School has had to close 4 separate bubbles: Reception, Year 3, Year 5 and Year 6. It has been a challenge to support the children that are still in school and those that are receiving remote learning. From Monday 19 July the rules regarding Covid 19 are relaxing. This will have an impact on the Pendarren trip. Advice has been sought from Haringey Public Health, which was unclear, thus further advice has been sought. The School is optimistic that the trip will go ahead from Tuesday to Friday. There will be four adults going, lateral flow tests taken; the school will be seeking parental permission to administer lateral flow tests to the children. A staff member is driving to Pendarren so children could be brought back separately if required. The School has put in a range of measure to try and ensure that the trip will go ahead.

#### 7.2.1 **Q: Will the School have to close bubbles from September?**

A: This is still not clear from the Government. Further guidance will be forthcoming during the summer holiday. The NLC Headteachers have also been discussing this; the current plan is for schools to return to 'normal' from September. SHS will continue to have staggered playtimes for year groups as the positive impact on children's behaviour has been noted by all staff. When the staff return back in September for INSET day, the School will write to parents informing them of the latest developments.

**ACTION**      Headteacher to keep the Chair up to date with latest Covid guidance from the DfE.

### 7.3 SIP visit report.

Governors noted receipt of the SIP visit report which had been uploaded onto Governor Hub. The Headteacher noted that it was a successful and great report. The School noted that another mural for Geography in the other stairwell would be commissioned, similar to the History one.

**ACTION**      School to put a picture of the History mural into the newsletter.

## 8. **GOVERNORS' VISITS AND TRAINING (Standing item)**

### 8.1 Governors' Visits.

Noted that all Governor visit report are received at the relevant committee meeting.

### 8.2 Governors' Training.

The following Governors had undertaken Judicium Health & Safety training: Karen Tate; Keith Pullinger and Michael Taylor.

Isabel Garrood informed Governors that HEP were undertaking termly SEND training, which she had attended.

**9. POLICIES**

**9.1 Whistleblowing Policy**

**The Full GB had received the Whistleblowing Policy prior to the meeting and APPROVED the policy for use at SHS.**

**10. DATE AND TIME OF FUTURE MEETINGS FOR THE AUTUMN TERM 2021**

**10.1 The dates for the Governing Body & Committee meetings during the autumn term 2021 were AGREED as:**

- Full GB 20 Sep at 6pm. [Virtual meeting]
- Curriculum & Community Committee 10 November 2021 at 6pm
- Resources Committee TBC at 4:30pm

**11. ANY OTHER URGENT BUSINESS**

**11.1 No AOB was discussed**

The Chair thanked everyone for attending. Part 1 finished at 7pm. The Chair asked all staff members (except the Headteacher) to leave the meeting.

Sign:   
Karen Tate, Chair of Governors

Date: 



