

**SOUTH HARRINGAY SCHOOL
FULL VIRTUAL MEETING OF THE
FEDERATED GOVERNING BODY
ON 4 JUNE 2020 AT 5PM
PUBLIC MINUTES**



Staff (2)

Ian Scotchbrook (Headteacher)
Kelli Arnold 31-08-20

Parent (2)

Amy Dowling 15-05-23
Grace Wasyluk 15-01-24

LA (1)

Peter Snow 15-05-23

Also present

Corinne David (Clerk)
Michael Gorden

Co-opted (8)

Karen Tate 07-09-20 (Chair)
Keith Pullinger 07-09-20 (Vice-Chair)
*Iona Desai 07-09-20
Naveed Kazmi 07-09-20
Michael Taylor 07-09-20
Neil Reily 11-03-22
Isabel Garrod 10.07.22
Vacancy

*Denotes absence

1. WELCOME /INTRODUCTIONS AND APOLOGIES FOR ABSENCE

- 1.1 The Chair welcomed everyone to the virtual meeting.
- 1.2 Apologies for absence were received from Iona Desai.
- 1.3 The Clerk confirmed the meeting was quorate with 11 Governors.

2. DECLARATIONS OF INTEREST, PECUNIARY INTEREST OR OTHERWISE IN RESPECT OF ITEMS ON THE AGENDA

- 2.1 There were no declarations of interests made in respect of any of the agenda items.

3. SCHOOL REOPENING

- 3.1 The Headteacher provided Governors with an update on the provision and delivery plan to open South Haringay School. Noted that the Risk Assessment (RA) had been circulated to Governors prior to the meeting. The highlights were:
 - a) There had been some slight amendments to the RA in response to quality assurance through Haringey H&S, consisting of format changes.
 - b) Judicium had reviewed the amendments.
 - c) There has been full consultation with staff and different teams.
 - d) There had been several staff meetings with discrete teams; including Reception, Year 1, Year 6 and TA teams.
 - e) There will be a meeting with the admin team.
 - f) Overwhelmingly staff have been positive. A feeling of trust with senior leaders that the School can open safely.
 - g) The School will slowly and steady reopen in a sustainable method
 - h) The School will open for Year 6 on Monday 8 June 2020
 - i) The School will open for Year 1 on Monday 15 June 2020
 - j) The School will open for Reception on Monday 22 June 2020
 - k) All local schools will be opening on Monday 8 June with Year 6 and a steady opening for other year groups.
 - l) Letters have gone home to parents in year groups coming back to school asking for confirmation if their child would be attending.

3.2 Q: How will information be conveyed to parents and how will the School ensure families have read it and understood it before the first day back?

A: A family friendly version of the information is covered in the preamble of letters. Information is also on the website. The School will know that the parents have received the information and will do everything we can to make sure that they understand it.

3.3 Q: Can you assume that families have consented by the children coming to school?

A: The School will include this form of consent into the guidance.

3.4 Q: If a parent has made the decision not to send their child back (via the response on the questionnaire) but then in a few weeks' time decides that it may now be safe. Will the School accept that child back?

A: Yes, the School would accept those children back, but there would be a lag when the child could physically return. The School would require a week's notice to ensure each cocoon was unaffected. If necessary new cocoons may need to be created, so maximum limits are not breached. This information was contained in the letters sent out to parents.

3.5 Q: Will temperatures be taken in the morning?

A: Schools have been advised not to do this. SHS has no plans to do this, unless Public Health England advise changes.

3.5 Governors noted that there was a difference between cleaning and sanitising equipment. Noted that page 16 of the RA makes references to staff cleaning and wiping surfaces.

ACTION School to clean and sanitise the i-pads.

3.6 Q: Is there a requirement for the School to put signs / posters up to state the site is covid-19 safe?

A: Schools haven't been told specifically to put up signs and posters. However, we are happy to put information like this up.

3.7 Q: Are there plans for staff inductions for those members returning to site?

A: There were meetings today in some which covered topics like hygiene, hand washing, social distancing and interacting with children. There will be further training on how to use PPE. There will be further training once topics/ matters come up.

3.8 Q: If a Covid-19 case emerges at school a child has to be isolated and waiting for a family member to pick them up, what provisions are in place?

A: The child would never be left alone. They would be moved to an isolation room which will be made as child friendly as possible. A staff member would stay with them and will be wearing PPE. There will be further training for staff on this, covering children's mental health and wellbeing. The SLT will be attending Haringey training on mental health, which will be disseminated to the wider staff group. The School buys into 24-hour counselling service.

3.9 Q: What about staff members that are shielding family members?

A: Those staff members will be undertaking an individual RA, which will be constantly reviewed and updated. The School will be talking to them about their needs. If a

staff member has been left off the list; they will talk to a member of SLT about their needs, as individual situations will change.

3.10 Q: How will access to the children's toilets be managed?

A: Toilet management has been mapped out on the RA. Two children at one time will be allowed in. TA's within each bubble will be supervising their cocoons during the lunch and playtimes. The School will be keeping them as socially distance as best as possible within each cocoon; but definitely between cocoons.

3.11 Q: What happens if Covid-19 appears in a cocoon?

A: If someone within the cocoon has a confirmed case then the whole bubble goes into isolation. A member of the SLT will report the case to Health England and the LA.

3.12 Q: Would there be any issues with a staff absence and the teaching within a cocoon?

A: If a staff member is unable to attend school there would be issues with the integrity of the cocoon. The School does have a stand by rota. If an absence has prior agreement that they school can cover this, along with a short-term absence. If there was a longer-term absence then more permanent covered will need to be identified. The critical worker bubble will be changed from Monday: 1 teacher, 1 TA with some support from the Rose Academy. Noted that thus provision has reached a tipping point and could go over 15. The School is reviewing options to open further cocoon for critical workers.

3.13 Q: Will the School still continue with Google classrooms?

A: Google classrooms will be running in parallel with class teaching. The current structure will continue and be reviewed on a weekly basis. Google classrooms if still being developed to be more responsive and supportive to family's needs for example those children that have SEND. Overall, it has been positive but online teaching will never replace what teachers do physically in the classroom.

3.14 Q: Are there children in the critical worker cocoon that are also eligible for the Year 6 cocoon?

A: Currently the oldest child in the critical worker cocoon is in Year 4. The School has spoken to all critical worker families to ensure that they understand that if applicable they have to make a choice between the critical worker or year group cocoon; they can't have both.

3.15 Q: Having either morning or afternoon sessions rather than full time; is that to do with the restriction of the site?

A: In part it is to do with the building, also it has to with the younger children possibly working an adult they might not know. The School have deployed a couple of different models: Year 6 will be full time as they would be able to adhere to some of the social distance rules. In Reception and Year 1 there are fewer children physically in. It will be emotionally and some may find it very difficult to adjust to the new normal. Having the younger ones in part time should help with their mental health. We will be getting the children to talk about their experiences and feelings. Staffing all three-year groups and other models would be difficult, if staff started to go off. There is no ideal model; but it was felt that this was the best model for SHS.

3.16 **Q: Is there any guidance for families that are shielding?**

A: There is no guidance from the school to families that are shielding; they would have to follow advice from Public Health England. The work the School has undertaken is about SHS keeping the children safe while on the school premises.

3.17 **Q: A number of years will not be returning before September; is there anything that Governors can help with?**

A: What the School does and how it responds to the numbers of children that come back is being dictated by Haringey and the Government. Letters will be sent to parents about Year 6, Year 1 and Reception arrangements returning to school. Noted that the GB has seen and signed off the RA.

3.18 The Chair reiterated that Governors should not deal with enquiries or complaints directly from parents; rather these should be redirected back to the School. If the concern was a Safeguarding matter then it should be directed to the Headteacher. If the matter concerned the Headteacher then it should go to the Chair of Governors.

3.19 **Q: How many of Year 6's are expected to come back?**

A: The School are expecting about 27 Year 6 pupils to come back; about 50%. The process for Year 1 has now started with letters going out today and phone calls to families on Friday and Monday.

3.20 **Q: Will the School be undertaking live online lessons?**

A: The School is not planning on undertaking live online lessons. Lessons have been recorded and uploaded for use. The School provided clear guidance to an after-school club that was using zoom.

3.21 **Q: Could a teacher joined a private zoom meeting if invited? For example, to say good bye to the children?**

A: The School will need to consider teacher workload and potential safeguarding matters.

ACTION SLT to review options for teacher teachers to say good bye to their classes.

3.22 **Q: What is happening with deliveries to SHS?**

A: Only essential deliveries will be accepted at School. When a delivery arrives, there will be no contact between people and items; social distancing will be adhered to and deliveries will be handed appropriately.

3.23 Governors commended the hard work and effort from the SLT and other staff members that had gone into the RA and plans to reopen SHS

4 SCHOOL REOPENING RISK ASSESSMENT

AGREED The Governing Body had received, reviewed and APPROVED the formal risk assessment for the reopening of South Harringay School.

4.1 Governors noted that the RA was an evolving document that would be reviewed and updated daily.

5. ANY OTHER BUSINESS

5.1 SEND Provision

The Chair informed Governors that she was in regular contact with the Headteacher, and covered SEND and safeguarding matters. Further noted that information on SEND and safeguarding had been provided in the last Headteachers report. The Headteacher provided further reassurances that all of the different groups were being supported; however, this would not be at the level pre-Covid-19. Any parent that had concerns have been contacted and spoken to.

5.2 The Headteacher noted that for those schools that had opened momentum had started and further parents were looking to send their children in. Governors discussed the possibility and practicalities of undertaken critical link governor visits, eg SEND, Safeguarding and H&S.

ACTION Headteacher to circulated visitor guidance to Governors ASAP.

5.3 Governors noted the opening of the School for September and what that might look like. The Headteacher noted that there are some plans about what September might look like but the majority of the summer holiday will be used for planning and communication with parents. It is unknown if cocoons will continue in September and beyond. Noted that a number of policies and working arrangements will have to be reviewed for September; these will depend on guidance from Haringey and the Government.

6. DATE OF NEXT MEETING

6.1 To note the date for the next virtual Full GB meeting: **Wednesday 8 July at 6:15pm.**

5.2 Agenda Items

- Schools values.
- Review of SIP.
- Review of the Pablum survey to move to the provision of Halal.
- Curriculum development.
- Safeguarding.

The Chair thanked everyone for attending. The meeting finished at 6pm.

Sign: 
Karen Tate, Chair of Governors

Date: 4/12/20