

SOUTH HARRINGEY JUNIOR SCHOOL FULL MEETING OF THE GOVERNING BODY 30 JUNE 2016 AT 6PM			
<u>Local Authority (1)</u>	<u>Expiry of Term</u>	<u>Co-Opted Governors (6)</u>	<u>Expiry of Term</u>
*David Schmitz	01.05.19	Keith Pullinger	14.05.19
		Heather De Silva	14.05.19
<u>Parent Governors (5)</u>		*Mike Gordon	14.05.19
Tessa Parsons	20.09.18	Naveed Kazmi	24.06.19
Karen Tate	08.10.16	Shelley Usher	03.12.19
Adrenne Read	20.09.18		
<u>Also Present</u>		<u>Staff Governors (2)</u>	
Corinne David Clerk		Ian Scotchbrook (Headteacher)	ex-officio
Polly Haste (observer)		Sandy Kaur	01.09.16
		<i>*Denotes absence from the meeting</i>	

PART 1**1. WELCOME /INTRODUCTIONS AND APOLOGIES FOR ABSENCE**

- 1.1 The Chair welcomed everyone to the meeting.
- 1.2 Apologise for absence were received from Mike Gordon.
- 1.3 The meeting was quorate with 9 governors.

2. DECLARATIONS OF INTEREST, PECUNIARY INTEREST OR OTHERWISE IN RESPECT OF ITEMS ON THE AGENDA

- 2.1 No declaration of interests were made in respect of the agenda items.

3. MINUTES OF THE PREVIOUS MEETING/MATTERS ARISING

- 3.1 The minutes of the GB meeting held on 12 May 2016 were noted and confirmed as a correct record of the meeting. One set of minutes was signed by the Chair and handed back to the School for filling.
- 3.2 **Matters arising.**
- 3.2.1 There were no matters arising no covered in the agenda.

Polly Haste enters the meeting at 6:15pm. Polly Haste was introduced to governors: parent governor for the new federated GB. Introductions were made.

4. REPORTS FROM COMMITTEES**4.1 Finance and Personnel Committee.**

Karen Tate provide governors with a verbal account of the Finance and Personnel Committee meeting. The School is trailing a new accounting software package next year. A stock take of assists will be undertaken and reported back at the first GB meeting of the Federated GB. Both schools will be moving towards a cashless system. The School has been informed that additional insurance to hire out the premises will be required. The School will be reviewing and market testing the hire costs. The School will be implementing a new reporting structure for school meal reconciliation; this will be reported to the Headteacher. The Committee reviewed and

discussed how the SFVS, disaster recovery plan and SIP from both Schools could be consolidated under one umbrella.

4.1.2 Budget monitoring

The School has received an additional £1.9k of SEN funding. The School has slightly overspent (£1.2k) on Boardband services, however a credit from the Infant School is due and resolve the overspend. Overall staff costs are in line with predicted expenditure. The School has committed £143k for capital works to the windows. The GB was informed that the LA will be reviewing both sites to see how they could be configured to work as one unit: this may result in some capital works paid for by the borough. The Swimming Pool is still self-funding and generates a significant income. The Committee had reviewed and agreed the quarter 1 budget return.

4.2 Premises Committee.

Keith Pullinger provide governors with a verbal account of the Premises Committee meeting. The Committee had received an update on the School's windows. A window condition survey will be undertaken by the LA. The windows in the pool building are a Health and Safety concern. The School's intention is to replace the current windows for double glazed wooden framed windows. The gym door needs replacing. The GB were provided with an update on the boiler situation. Noted that 2 boilers have been updated, however the boilers are no longer in production meaning the third boiler cannot be replaced. The pool can function on 2 boilers, however there is currently no back up boiler. The Committee will be reviewing whether certain areas of the School will be carpeted. Three policies were updated to reflect current staffing structure and responsibilities. The SBM will be undertaking NEBOSH training and accreditation.

4.3 Curriculum Committee.

The Curriculum Committee will be meeting on Tuesday 12 July at 5:30pm.

5. FEDERATION

5.1 Karen Tate and Keith Pullinger provided the GB with an update from the working party on actions undertaken and the next steps.

5.2 Both SHIS and SHJS Governing Bodies will be dissolved on 31 August 2016. The Chairs from both School will provide the new GB with a written statement. Both Schools are in the process of compiling a list of assets, which will be reported to the new GB in September. Joint newsletters to all parents have been sent out to keep everyone informed of the latest developments.

5.3 The new name of the federation will be South Harringay School. This will be formally agreed at the first GB meeting in September. The new Instrument of Government has been approved and signed off by the LA. The staff and parent governor elections have been completed. The Headteacher and SBM are currently working through the HR matters. The budgets for the first year will be kept separate and reviewed for the next financial year. The new visual identity (signage, logo, website, letter heading) for the Schools will be completed before the summer holiday and officially launched in early autumn term. The Schools are in the process of aligning both diaries, aligning the SIP & SEF, aligning the suite of policies and completing the contingency staff plan. The School is reviewing the new administration and site staff arrangements and where the joint reception area would be.

5.4 Staff in both Schools are looking at whole school working and themes and cross phase working.

- 5.5 Governors of the new GB were invited to a training session on 16 July: GB structures and functions. Governors discussed other possible training sessions: noted that both schools were in the Ofsted window.

ACTION a) Tessa Parsons to email governors on the Federated GB about training on 16 July in the morning.
b) The Headteacher to contact Jane Blakey about possible Ofsted training for the new GB.

6. CHAIR'S ITEMS

- 6.1 The Chair thanked all the governors involved with the Federation Working Party for their hard work and commitment.

7. HEADTEACHERS ITEMS

- 7.1 The Headteacher took Governors through the report which had been circulated prior to the meeting.

7.2 Outcomes for Pupils

The Yr 6 completed their SATS in May, the results will be received in early July.

7.2.1 Q: How does the school think the children have performed this year?

A: The data will be released next week. The staff have high expectations and are self-driven to reach those goals. The goals set this year were achievable. The majority of children are making 6 levels of progress, or very close to 6 levels. It is difficult to gauge the outcome of the KS2 SATs as it's the first year of the new test format. The way Target Tracker works does not allow children to move into higher year group bands, as the curriculum is now about enrichment and depth of experience. This presents data that appears to be artificially capping children: but this is not happening in the classroom. It will take a couple of years to level out.

7.2.2 Q: Will parents be provided with their child's score?

A: For core curriculum areas, parents will be provided with their children's score. The age related expectation is 100 or above. The DfE have not yet released what Good Level of Progress is. Governors discussed how the Schools judgments and framework matches the new National framework.

7.3 Quality of teaching, learning and assessment

The outcome of the English scrutiny allowed the School to grade the teaching and learning of English as outstanding overall. The International Primary Curriculum leaders, have scrutinised and analysed the quality of writing outcomes across the wider curriculum: children were given rich and interesting opportunities to write within the IPC topics. Areas for improvement were discussed. The science coordinator has conducted a planning and work scrutiny this term. Teachers have been effectively covering the new curriculum and utilising the new schemes to support teaching and learning. The School continues to monitor the impact of the interventions in place to support the progress of a range of children.

7.4 Personal development, behaviour and welfare

The schools attendance stood at 96.87% compared to the target of 97%. The School had more absence than usual in the lead up to the Easter break, due to the changes made to the holiday dates. Noted with Eid coming soon there may be further absences. The School was confident that attendance would stay above the National Average of 95.04%. Governors noted and commended the School's strong

attendance. The School has made one referral to the Education Welfare Officer (EWO). The School has 5 children with ongoing illnesses which have affected their attendance at school. The School currently has 245 children on roll: Yr 3-57; Yr 4-73; Yr 5-56; Yr 6-58.

7.4.1 Q: Has the School encountered any problems related to Brexit vote?

A: There has been a few misunderstanding about what the vote means. However the School has addressed this through class work and assemblies. Noted that the children were very engaged with the recent referendum.

7.4.2 Q: What involvement does the School nurse have with the children?

A: The nurse undertakes regular visits to both Schools. The work can vary from general to specific areas.

7.5 Effectiveness of leadership and management

The Schools Senior Leadership Team (SLT) continues to meet regularly with the SLT in the Infant School. Both SLT's have been planning how both senior and middle leaders will be working together to support teaching and learning across both Schools. These plans will be further explored at the joint SLT away day taking place on Saturday 24 July. The RAPPs for both schools will be created. The new RAPPs will be presented to the new Governing Body during the autumn term.

7.6 Risk assessment for School Dog – July 2016

The Headteacher tabled the report 'Risk assessment for School Dog – July 2016'. The dog will be a Boston Terrier. Governors discussed and explored how the dog would work in a school environment. The Headteacher reassured Governors that the dog would receive extensive training (with a recognised organisation) to equip him to work in a busy, noisy environment.

Governors endorsed the Risk assessment for School Dog – July 2016 report

8. POLICIES

8.1 No policies were received for approval by the GB.

9. GOVERNORS' VISITS

9.1 There had been no governor visits since the last GB meeting.

10. GOVERNORS' TRAINING

10.1 Tessa Parsons had attended Ofsted training.

11. SAFEGUARDING

11.1 Safeguarding matters were discussed during the Headteacher's report and confidential items.

12. ANY OTHER BUSINESS

12.1 The date of the first meeting of South Haringay School GB was confirmed as 8 September 2016 at 6:30pm.

The Chair thanked everyone for attending. Part 1 of the meeting closed at 7:15pm. All staff members, and observers apart from the Headteacher are asked to leave.

Sign: Date: